



Utility Rates

Finance Department

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MONTHLY UTILITY BILL:

The monthly utility bill from the City of Stayton includes fees for the city's four utilities:

1. Water
2. Sanitary Sewer
3. Transportation
4. Storm Drainage

The bill will vary each month depending on the amount of water that you use. This information sheet provides an overview of the charges that will show up on your monthly bill and what the fees pay for.

WATER FEES:

The fee for **residential** water service is comprised of four items: A base fee of \$12.04 per dwelling unit, a meter equivalent charge of \$6.98 for a 3/4" meter or \$17.49 for a 1" meter, a fire standby charge of \$5.10 and a commodity charge of \$1.18 per 1,000 gallons of water used. *The total residential water base rate is \$24.12 per month, plus \$1.18 per 1,000 gallons.*

Commercial and Industrial water service charge is comprised of four items: A base fee of \$12.04, a meter equivalent charge based on meter size, a fire standby charge based on the square footage of building served by the meter and a commodity charge of \$1.18 per 1,000 gallons of water used.

Meter Size	Charge	Meter Size	Charge	Sq Footage of Building	Charge
3/4"	\$6.98	3"	\$104.57	0-3,086 sq ft	\$5.10
1"	\$17.49	4"	\$174.28	3087-12,345 sq ft	\$21.04
1 1/4"	\$26.13	6"	\$348.46	12,346-27,777 sq ft	\$136.83
1 1/2"	\$34.88	10"	\$801.55	27,778-49,392 sq ft	\$324.40
2"	\$55.73			49,393 sq ft or larger	\$633.61

SEWER FEES: Residential

All **residential** sewer customers pay a flat rate of \$58.58 per residential unit. **Commercial and Industrial** rates are based on the average monthly water usage from October through March. These months are chosen because less outside water usage, which does not go into the City's sewer facilities, is registered. The following rate schedule is used:

Average Monthly Use	Charge
Up to 4,000 gallons	\$43.79
4,000 to 6,000 gallons	\$58.58
6,000 to 10,000 gallons	\$109.38
Above 10,000 gallons	\$10.94

To sign up for water/sewer service: call City Hall at 503-769-3425 or visit us at 362 N Third Ave. **Deposit:** All new **residential** customers must pay a \$150 deposit and a \$10 service fee, which is required prior to your service being activated. New customers must also provide a copy of their rental agreement or buyers title page with address. Owner-occupied residents will have the deposit applied to their bill after twelve on time payments. Deposits for renters will remain on the account until move out/transferred when it will be applied or refunded. **Commercial and Industrial Accounts** are required to pay a \$150 deposit or an amount equal to one month's service, whichever is greater plus a \$10 non-refundable service fee.

Delinquent account procedures: an account is delinquent if not paid by the 20th of the month. Notices are mailed on the 21st of the month (or the next working day). A \$15 late fee is assessed after the last day of the month if the delinquent amount is not paid. A final notice will be attached to the door approximately 20 days after delinquency. This is the final warning that water will be shut-off within 48 hours and then a \$20 reconnect fee plus the delinquent balance must be paid to turn water back on. There is a \$300 fine for turning on your own water service. Extensions forms are available, but must be signed by the Finance Office before the end of the month. Once you have received a delinquent notice on the 21st, be sure to request an extension if needed before the last working day of the month. You are allowed up to 4 extensions per year.

TRANSPORTATION MAINTENANCE FEE

The transportation maintenance fee is based on the amount of peak hour vehicle trips in and out of a residence, business or industry. The City charges a flat monthly fee. Businesses and industries which generate more traffic pay a higher monthly transportation maintenance fee.

**Transportation Maintenance Fees
by Type of Residence**

	<i>Type of Residential Use</i>	<i>Monthly Fee</i>
1	Single Family Dwelling	2.00
2	MH in a Mobile Home Park	1.04
3	Apartment (per unit)	1.12
4	Assisted Living Center (per unit)	.50

The transportation maintenance fee generates \$85,000 per year. These funds go into the Street Fund. The funds are used with state gas tax revenues to maintain the 30+ miles of city streets. Routine maintenance includes street sweeping, fall leaf removal, sign repair and replacements, striping, pothole repairs, pavement patching, crack sealing, sidewalk repairs, traffic signal maintenance and street overlays.

STORM DRAINAGE MAINTENANCE FEE

In January 2014, the City Council created a storm drainage utility and approved a storm drainage maintenance fee. Before then the cost of maintaining the city's storm drainage system was included in the sewer fund. The creation of the storm drainage utility means the City will create a new fund, collect fees to pay for storm system maintenance and track all expenses separately. As a result, the sewer rates were decreased by 4.9%

The storm drainage maintenance fee is based on the amount of impervious surface on the property. Impervious surfaces include roofs, sidewalks, driveways, patios and other hard surfaces where rain water cannot penetrate the hard surface. Impervious surfaces generate runoff which is then collected and discharged into the city's storm drainage system and the waterways (Salem Ditch, Stayton Ditch and Mill Creek) which run through the City. A typical single family home has approximately 2,500 square feet of impervious surface. The City charges a flat monthly fee for each type of residence. Businesses and industries which have large parking lots and roof surfaces pay a higher monthly storm drainage maintenance fee.

**Storm Drainage Maintenance Fees
by Type of Residence**

	<i>Type of Residential Use</i>	<i>Monthly Fee</i>
1	Single Family Dwelling	5.65
3	Mobile Home Park(per unit)	5.65
4	Apartment (per unit)	3.39
5	Assisted Living Center (per unit)	3.39

The storm drainage maintenance fee will generate \$235,000 per year. These funds are the only source of revenue the City has to maintain the storm drainage system. Routine maintenance includes cleaning catch basins and storm sewer lines, TV inspections of the storm sewers, water quality testing, minor repairs, replacement of catch basins and inlets, maintenance of storm water detention basins (one example is the basins at 10th & E. Santiam St.), maintenance of ditches where the city has storm drainage easements and small improvements to the storm drainage system.