

Neighborhood Improvement Grants



Starting in 2018, the Stayton City Council allocated money from the General Fund to the Neighborhood Improvement Grant program.

This initiative is designed to improve communication between neighborhoods and City government, and to forge partnerships to address neighborhood issues. The grant program is intended to fund items such as landscape improvements, neighborhood social events, and public art installations.

This is a competitive grant program. Applications are reviewed by the City Staff and selected grants are awarded by the City Council. Grant amounts are expected to be in the range of \$1,000 to \$3,000 each.

HOW TO USE THIS PACKET

This packet includes the improvement grant application form and the grant budget worksheet. Applicants should review the packet and ensure that they have the relevant information on hand to complete the application form and budget. If your project requires a permit or approval from the City of Stayton (or if you're unsure about these requirements), please email dfleishman@ci.stayton.or.us.

A sample completed application is available at www.corvallisoregon.gov/empowerment.

WHO CAN APPLY?

Groups of at least three neighbors may apply for funding for projects that benefit a clearly defined geographic area within Stayton city limits. The group must authorize one individual to manage the grant contracts and funds.

FUNDING REQUIREMENTS

Neighborhood Improvement Grant money comes from the FY18-19 city budget. Money will become available on July 1, 2018 and must be disbursed and spent before June 30, 2019.

PROGRAM AND PROJECT OBJECTIVES

The funds may be used by applicants for programs and projects in the following categories. Grant applications may include components of any or all of the categories. No category is prioritized higher than another for receiving funding.

- *Neighborhood Improvement Projects* - The funds may be used to improve the shared space within a neighborhood or strengthen neighborhood identity. This may include items such as landscape improvements and maintenance, signage, natural features management, benches, painting, or certain exterior improvements.
- *Neighborhood Livability Initiatives* - Funds may be used to provide education and outreach opportunities that strengthen the social connections in a neighborhood, increase safety, address a neighborhood challenge or conflict or serve senior or low-income residents.

PROPOSAL REVIEW CRITERIA

1. Need to which organizational, neighborhood, and livability objectives are addressed
2. The number of people benefitting from the proposal
3. Demonstrated level of support from the neighborhood in terms of matching funds and/or in-kind contributions (volunteers or donations)

HOW TO APPLY

The Neighborhood Improvement Grant application is available on the City's website at www.staytonoregon.gov/. Electronic submissions are preferred, but the form can also be printed and mailed or delivered to the addresses listed below. You can pick up a printed copy of the application form by visiting the Planning and Development Department at 311 N. Third Avenue or by requesting a copy to be mailed to you.

Completed applications are due by 5 p.m. on **November 30, 2018**.

Email submittal: dfleishman@ci.stayton.or.us

Mail address: Dan Fleishman
Planning & Development Director
362 N. Third Ave.
Stayton, OR 9783

Delivery address: Dan Fleishman
Planning & Development Director
311 N. Third Ave.
Stayton, OR

For additional information on the program, contact Dan Fleishman in the Planning & Development Department. Dan can be reached at dfleishman@ci.stayton.or.us or 503-769-2998.



Neighborhood Improvement Grant Application

The Neighborhood Improvement Program is a financial assistance tool that funds projects and programs for neighborhood groups throughout Stayton. The program has been designed to forge partnerships to address neighborhood issues.

Project Name

Date Submitted

Contact Information

Please provide information for a primary and secondary contact for this project, as well as information about the organization or neighborhood association behind the project. **Two contacts are required for all applications.**

Primary Contact Street Address

Primary Contact Email Phone Number

Secondary Contact Street Address

Secondary Contact Email Phone Number

Other neighbors part of group Geographic Location (ex: Westtown, Pioneer Meadows, etc)

Project Description

Please provide 1) A brief summary of the program or project to be completed; 2) The nature and makeup of your neighborhood and how many people will directly benefit from the program or project; 2) Who the program or project will benefit; and 3) What need, issue or goal the program or project will address. Be sure to describe how the project ties into the "Proposal Review Criteria" outlined on the first page. Include a separate document if necessary.
