

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

October 3<sup>rd</sup>, 2017  
6:30 p.m.

Library Conference Room  
515 N. First Avenue  
Stayton, OR 97383

**ROLL CALL**

**Present:** Pam Pugsley – Chair, Cherie Peckfelder – Vice-Chair, Dan Brummer, Richard Lewis, Scott West

**Absent:** Kathy Hampton  
Mark Kronquist, City Council Representative

**Staff:** Lance Ludwick, Public Works Director  
Lisa Meyer, Administrative Asst.

**Guest(s):** None

**CALL TO ORDER:** Ms. Pugsley called the meeting to order at 6:35 PM.

**REVIEW AND APPROVAL OF MINUTES:**

Approve Minutes from the September 12<sup>th</sup>, 2017 meeting (Attachment A).

Ms. Peckfelder made a **Motion** to Approve Minutes from September 12<sup>th</sup>, 2017, Mr. Brummer seconded.  
**Motion Passed 4:0.**

**PRESENTATIONS / COMMENTS FROM THE PUBLIC:** None

**PARKS DEPARTMENT**

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). Mr. Lewis commented on how nice the grounds look at River Front Park. The City plans to have a hydro ax clear out the underbrush and scotch broom around the peripheral of River Front Park. Additional Parks Department staff will be considered for next year's budget.

**PARKS AND RECREATION REPORTS**

**Parks Discussion:** Scout Nick Hittle completed his tree identification project with the help of 14 volunteers. Scout Izak Schmidlkofer is currently working on placing two car charging stations on City property. Mr. Brummer offered to recreate a map listing all the native tree species and where they could be planted in the park.

**Community Garden:** Mr. Ludwick is working on finalizing a location.

**OTHER:**

## ATTACHMENT A

### **FUTURE AGENDA ITEMS:**

Mr. Ludwick is checking into getting trees donated for Riverfront Park. He plans to coordinate volunteer efforts to get the trees planted. Mr. West noted if planting conifer type trees, it's best to plant in February to mid-March.

Ms. Peckfelder and Ms. Pugsley will look into planning a ribbon cutting ceremony for the dog park. Mr. West suggested incorporating the new dog park with next year's K9 run.

The City received one response for the Request for Proposal to develop the Mill Creek Park Master Plan and the proposal is under review. A committee, consisting of community members and a couple of Parks Board members, will be formed to provide input on the park's development.

Meeting adjourned at 7:15 pm.

Minutes prepared by Lisa Meyer, Administrative Asst.