

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

November 7th, 2017
6:30 p.m.

Library Conference Room
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Cherie Peckfelder – Vice-Chair, Dan Brummer, Kathy Hampton, Richard Lewis

Absent: Scott West

Staff: Lance Ludwick, Public Works Director
Lisa Meyer, Administrative Asst.

Late arrival: Mark Kronquist, City Council Representative, 6:45 PM

Guest(s): David Peckfelder

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:30 PM.

REVIEW AND APPROVAL OF MINUTES:

Approve Minutes from the October 3rd, 2017 meeting (Attachment A).

Mrs. Peckfelder made a **Motion** to Approve Minutes from October 3rd, 2017, Mr. Lewis seconded.
Motion Passed 4:0.

PRESENTATIONS / COMMENTS FROM THE PUBLIC: None

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). Mr. Ludwick reports that Public Works staff removed approximately 400 tires and metal scraps that were buried at Riverfront Park. The tires were left by the previous owner and were discovered when a contractor was clearing out the blackberry bushes and underbrush. Mr. Ludwick plans to get a chipper in the next few months to take care of the large pieces left behind. The area will be cut in the spring, sprayed and new grass seed planted. Mr. Ludwick noted that the management plan calls for an elevated bridge above the wetlands.

PARKS AND RECREATION REPORTS

Parks Discussion: Mrs. Peckfelder inquired about the time the automated locks are scheduled to close at park restrooms. She noticed a couple of restrooms closed by 8 PM. Mr. Ludwick will check on the closing time and report back at next month's meeting. Not much water pressure coming from the tall water fountain.

Mill Creek Park: Mr. Ludwick reports that a group will meet with the bidding consultant next week and go over their proposal. Once a consultant is selected, the consultant will design the master plan for the park. Mr. Ludwick verified that the proposed park will not encroach upon Mill Creek.

Community Garden: Mr. Ludwick is in the process of finalizing a location.

ATTACHMENT A

Stayton Community Dog Park: Mr. Lewis inquired about signage for the new dog park. Mr. Ludwick confirmed a sign is getting made for Stayton Community Dog Park. Accounting inquiries should be directed to the City Administrator. The City will look into having a sign made acknowledging donors. Mrs. Peckfelder will reach out to Lt. Button regarding a ribbon cutting ceremony.

OTHER:

Mr. Kronquist received a recommendation from a community member to incorporate adaptive play structures in our City parks. Mr. Ludwick will consider the structures for parks and requested to have information on any suggested structures forwarded to him.

FUTURE AGENDA ITEMS:

Meeting adjourned at 6:57 pm.
Minutes prepared by Lisa Meyer, Administrative Asst.