

# ATTACHMENT A

## STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

June 6<sup>th</sup>, 2017

6:30 p.m.

Library Conference Room  
515 N. First Avenue  
Stayton, OR 97383

### ROLL CALL

**Present:** Pam Pugsley – Chair, Cherie Douglas – Vice-Chair, Dan Brummer, Kathy Hampton and Richard Lewis

**Staff:** Lance Ludwick, Public Works Director  
Lisa Meyer, Administrative Asst.  
Mark Kronquist, City Council Representative

**Guest(s):** Mary Albert, Rese Bourdeau, Tricia McCain, John Mohney, Judith Mohney

**CALL TO ORDER:** The meeting came to order at 6:30 PM.

**PRESENTATIONS / COMMENTS FROM THE PUBLIC:** None

### REVIEW AND APPROVAL OF MINUTES:

Approve Minutes from the May 2<sup>nd</sup>, 2017 meeting (Attachment A).

Ms. Douglas made a **Motion** to Approve Minutes from May 2<sup>nd</sup>, 2017, Mr. Lewis seconded – **Motion Passed 4:0.**

### PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B).

### PARKS AND RECREATION REPORTS

**Parks Discussion:** Parks employee Bob Parsons found the tile that was missing from the Pioneer Park restroom and he will install it soon. Ms. Pugsley expressed her appreciation for “Mike” a regular volunteer at Pioneer Park who wears a “Volunteer” vest and keeps an eye on things. Mr. Lewis suggested repainting the white Kiosk next to the covered bridge, along with a white post that’s between the bridge and street. Mr. Ludwick will add the request to the i-Serve work day on June 24<sup>th</sup>. Mr. Lewis inquired about the Stayton Adopt a Park group. Ms. Pugsley and Mr. Brummer verified that the volunteer group is inactive, but continue to pick up trash in the parks. Mr. Lewis identified two signs at Wilderness Park that may need a scrubbing or get replaced. Mr. Lewis suggested adding picnic tables south of the play area at Pioneer Park. Mr. Brummer suggested having an informational sign placed by the fish screen to educate the public of its purpose. Mr. Lewis is grateful for the Eagle Scouts who constructed the benches in Wilderness Park.

**Pioneer Park footbridge/sidewalks:** Mr. Ludwick reports the bridge and sidewalk are basically complete. City staff and the contractor had to repair a section of the sidewalk that was vandalized. Grass seed needs to be put down along the new sidewalks. The Jordan Bridge has been pressure washed. The concession area at Pioneer Park will be rented out for use and a commercial sink will be installed.

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**Happy Tails Dog Park:** The City will have the project out to bid at the end of this week or early next week. The City will select a minimum of three contractors to bid on the project and give them 14 days to respond.

### **OTHER:**

Ms. Pugsley congratulated Mr. Ludwick on how nice Marion Street looks with the new pavement and street trees planted.

Ms. Pugsley inquired about the status of hiring for the pool manager. Mr. Ludwick reported that Billie will be the new pool manager as long as her background check clears.

Foothills Church is organizing iServe, a community day of sprucing up public places and spaces. It is scheduled for June 24<sup>th</sup> from 8:00am – 2:00pm. All are welcome to participate.

Mr. Ludwick reported that Councilor Quigley was able to get three dual car charging stations donated. Three locations have been identified for installation – 1) Library 2) Pioneer Park and 3) the public parking lot at the corner of N. Third Avenue & Florence Street. The City hopes to have them installed within the next month. There is a possibility that more charging stations may be donated and if that occurs, the City will look at additional locations for installations. Ms. Douglas suggested the Park & Ride on Cascade Hwy as a possible location.

The City is continuing to work on the Puntney property park.

Ms. Pugsley opened the meeting back up for public comment.

### **PRESENTATIONS / COMMENTS FROM THE PUBLIC: (continued)**

Ms. Bourdeau passed around a copy of the proposal for the Happy Tails Dog Park now that the funds have been raised. The committee is meeting tonight to go over the signs to be placed at the park. The park signs will be created after the park is complete.

### **FUTURE AGENDA ITEMS:** None

Meeting adjourned at 6:57 PM.

Minutes prepared by Lisa Meyer, Administrative Asst.