

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

July 12<sup>th</sup>, 2017  
6:30 p.m.

Library Conference Room  
515 N. First Avenue  
Stayton, OR 97383

**ROLL CALL**

**Present:** Pam Pugsley – Chair, Cherie Douglas – Vice-Chair, Dan Brummer, Kathy Hampton and Richard Lewis

**Staff:** Lance Ludwick, Public Works Director  
Lisa Meyer, Administrative Asst.  
Mark Kronquist, City Council Representative

**Guest(s):** Mary Albert, Rese Bourdeau, John Mohney, Judith Mohney

**CALL TO ORDER:** The meeting came to order at 6:30 PM.

**PRESENTATIONS / COMMENTS FROM THE PUBLIC:** None

**REVIEW AND APPROVAL OF MINUTES:**

Approve Minutes from the June 6<sup>th</sup>, 2017 meeting (Attachment A).

Ms. Pugsley noted one correction under Parks Discussion regarding the Stayton Adopt a Park group. The group is not officially active, but continues to pick up trash in the park.

Mr. Brummer made a **Motion** to Approve Minutes from June 6<sup>th</sup>, 2017, with the noted correction, Ms. Douglas seconded. **Motion Passed 4:0**

**PARKS DEPARTMENT**

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B).

**PARKS AND RECREATION REPORTS**

**Parks Discussion:** Mr. Brummer commended the Public Works Department for the street improvements on Marion Street. He also appreciates the new sidewalk that runs through Pioneer Park, connects to the new pedestrian footbridge, and loops back around to the Jordan Bridge. Ms. Pugsley suggested placing a board across the abutment that was left from the previous pedestrian bridge to create a bench. Mr. Ludwick will have Bob Parsons check into the possibility of adding a bench. Mr. Brummer suggested getting a pre-stressed concrete slab to connect Riverfront Park to the island or possibly add stepping stones. Ludwick said something like that would need the Water Control District's approval.

**Tall grass and ferns at Pioneer Park:** Mr. Ludwick explained that the tall grass is needed to help with the water quality in the swale. He'll check further to see if there are weeds growing in the swale. Ms. Pugsley mentioned that some of the ferns in the park that were planted last year have died. Mr. Ludwick will check to see if the plants are covered under the contract.

**Happy Tails Dog Park:** Mr. Ludwick reported the dog park is currently under construction. The

## ATTACHMENT A

contractor ordered the fence, the drinking fountain arrived and the benches will arrive any day.

**i-Serve:** The i-Serve volunteers did the following park improvements: trees in Wilderness Park were girdled, the Jordan Bridge Kiosk and sidewalk post were repainted, and bark dust was spread around the parking lot areas of the Community Center and City pool.

### **OTHER:**

Mr. Lewis made a **motion** to suspend the discussion of the protocol used to change the use of a City park to next month's meeting, Ms. Hampton seconded. **Motion passed 4:0**

Mr. Ludwick reported that the City is in the process of getting a car charging station installed in front of the library. He also reports that the Rotary is looking at putting a trail on Norpac's property along the ditch.

Mr. Brummer wanted to make everyone aware that seniors can swim free at the City pool. Mr. Lewis applauded the Happy Tails Dog Park Committee for raising the funds required.

### **FUTURE AGENDA ITEMS:**

- Discuss the protocol to change the use of a City park
- Explore possible locations for future Community Garden

The date for next month's meeting will be Wednesday, August 2<sup>nd</sup>.

Meeting adjourned at 7:10 pm

Minutes prepared by Lisa Meyer, Administrative Asst.