

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

September 12<sup>th</sup>, 2017  
6:30 p.m.

Library Conference Room  
515 N. First Avenue  
Stayton, OR 97383

**ROLL CALL**

**Present:** Cherie Douglas – Vice-Chair, Dan Brummer, Kathy Hampton and Richard Lewis

**Late arrival:** Pam Pugsley – Chair, 6:36 PM

**Absent:** Scott West

**Staff:** Lance Ludwick, Public Works Director  
Lisa Meyer, Administrative Asst.  
Mark Kronquist, City Council Representative

**Guest(s):** Henry Porter

**CALL TO ORDER:** Ms. Douglas called the meeting to order at 6:32 PM.

**REVIEW AND APPROVAL OF MINUTES:**

Approve Minutes from the July 12<sup>th</sup>, 2017 meeting (Attachment A).

Mr. Lewis made a **Motion** to Approve Minutes from July 12<sup>th</sup>, 2017, Mr. Brummer seconded. **Motion Passed 3:0**

**PRESENTATIONS / COMMENTS FROM THE PUBLIC:**

Mr. Porter inquired if the Parks Board is planning a public celebration for the new dog park. Board members discussed ideas. Mr. Ludwick offered to support whatever is decided.

**PARKS DEPARTMENT**

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B & C). Board members praised Mr. Parsons for an outstanding job emceeding the eclipse party at Santiam Park. The City received many compliments from attendees.

**PARKS AND RECREATION REPORTS**

**Parks Discussion:**

Mr. Lewis & Mr. Brummer complimented the Public Works Department on how great the dog park looks. Ms. Pugsley added that she has received emails from residents praising the dog park. Mr. Ludwick confirmed the current name of the park is Stayton Dog Park. Mr. Lewis offered to take some pictures of the dog park.

Ms. Pugsley reports that there is blue paint sprayed on a few logs off the main trail at Wilderness Park.

## ATTACHMENT A

Mr. Ludwick will have it checked out. Discussion ensued about graffiti on the frisbee golf equipment at Pioneer Park.

Mr. Brummer suggested the City purchase a tent and outdoor equipment to supplement park rentals. Mr. Ludwick reminded board members that the City does not have the resources to manage equipment rentals for the park.

**Protocol:** Mr. Ludwick explained that the protocol to change the use of a City park is determined by City executive staff. Mr. Brummer requested the City staff review protocol with Council members about making directives to Parks Board members.

**Community Garden:** Mr. Ludwick plans on having the community garden up and running by next spring. He is considering using the right-of-way on Alder Street behind the Brown House. He also plans to reach out to Norpac about a possible location. Mr. Lewis suggested going with Norpac if they are receptive to the garden.

### **OTHER:**

Mr. Brummer made the following suggestions for the City: 1) consider concrete park benches/tables when replacing or adding future park furniture, 2) put lights on the large tree behind the library for a City Christmas tree, and 3) plant a native Oregon dogwood outside the two story windows on the south side of the library.

Ms. Douglas noted that the ground in Pioneer Park is wetter than normal and is concerned about stagnant water and mosquitos. Ms. Pugsley reports a sprinkler is not working properly on the west side of park. Mr. Ludwick will check into both items.

### **FUTURE AGENDA ITEMS:**

The Request for Proposal to design a master plan for the Puntney property park closes on September 28<sup>th</sup>. Mr. Ludwick will ask one or two Parks Board members to be on the committee to select a consultant and be involved with the master planning.

Meeting adjourned at 7:19 pm

Minutes prepared by Lisa Meyer, Administrative Asst.