

**STAYTON CITY COUNCIL  
MEETING MINUTES  
August 16, 2010**

**CALL TO ORDER**

**7:00 p.m.**

**Mayor About**

**FLAG SALUTE**

**ROLL CALL**

Mayor Gerry About  
Councilor Frank

Councilor Loftus, excused  
Councilor Vigil  
Councilor Walters

**STAFF:**

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Rich Sebens, Chief of Police  
Dave Kinney, Public Works Director  
Dan Fleishman, Director of Planning and Development  
Louise Meyers, Library Director  
David A. Rhoten, City Attorney, excused  
Jeffrey M. Strickland, Assistant City Attorney, excused  
Rebecca Petersen, Deputy City Recorder

**PRESENTATIONS/COMMENTS FROM THE PUBLIC** – None.

**ANNOUNCEMENTS**

**a. Additions to the Agenda:** None.

**CONSENT AGENDA**

**a. City Council Meeting Minutes of August 02, 2010**

**Motion:** From Councilor Vigil, seconded by Councilor Walters to approve the meeting minutes of August 2<sup>nd</sup> as presented. Motion passed: 3:0.

**PUBLIC HEARINGS** – None.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS**

**WWTF Bid Opening Results**

**a. Staff Report:** Mr. Kinney reviewed the staff report to award a contract for Wastewater Treatment Facility Improvements. Of the six bids received, three bids were considered complete. R & G Excavating, Inc., James W. Fowler & Slayden Construction Group. Keller Associates is reviewing the qualifications submitted and will have a written recommendation by Wednesday the 18<sup>th</sup>, therefore staff is recommending the City Council postpone making a decision at this meeting. Mayor About called for a Special Meeting Thursday, August 19, 2010, 6:00 pm for the Council to review the project and render a decision.

**Independent Contractor's Agreement with Ken Cartwright** – Councilor Loftus was excused from the meeting but requested the agenda item be postponed until the September 07, 2010 meeting. Consensus of Council members was to defer the item.

### **Community Grant Request**

- a. **Staff Report:** Ms. Shaffer stated a grant application had been submitted requesting funds to support Santiam Canyon Gospel Blue Grass festival in the amount of \$800.
- b. **Council Deliberation:** Mayor About stated grant funds are for the community, and should be given locally to Stayton tax payers. Councilor Frank pointed out that the city has provided grant funds to the YMCA and Friends of the Family, which serve those that live outside the city limits.

- c. **Council Decision:**

**Motion:** From Councilor Walters, seconded by Councilor Frank, to award a Community Grant to Santiam Canyon Gospel Blue Grass Festival in the amount of \$100.

Motion passed: 3:0.

## **10. STAFF/COMMISSION REPORTS**

### **Finance Director's Report – Christine Shaffer**

- a. **July 2010 Finance Department Report:** Ms. Shaffer reviewed the staff report included in the agenda packets.

### **Police Chief's Report – Rich Sebens**

- a. **Statistical Report July 2010:** Chief Sebens reviewed the monthly statistical report. A few breakins have taken place by the river and they are working on some thefts that took place at the pool recently.
- b. **National Night Out:** Chief Sebens stated the National Night Out Event was a great time and officers had the opportunity to talk with local citizens about neighborhood watch and issues they were concerned with. Community Awards were presented to Foothills Church, Ken Cartwright, Mike Jaeger, Carol Tabor and Gil & Roma Stewart.

### **Library Director's Report – Louise Meyers**

- a. **July 2010 Activities/Statistics:** Ms. Meyers stated the Summer Reading Program has concluded and a new record was set for the number of participants. She complimented library staff for their hard work and efforts to ensure the success of the summer program.

### **Public Works Director's Report – Dave Kinney**

- a. **July 2010 Operating Report:** Mr. Kinney reviewed the monthly operating report for public works.

### **Pool Manager's Report – Rebekah Meeks**

- a. **July 2010 Operating Report:** Ms. Meeks reviewed the monthly operating report for July 2010, and stated the pool will be closed for the deck resurfacing August 25<sup>th</sup> through September 5<sup>th</sup>.

**PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.**

**BUSINESS FROM THE CITY ADMINISTRATOR**

**a. Community Forum:** The date of September 23, 2010 was chosen for the next Town Hall Forum to take place at Santiam Memorial Hospital.

**b. Oregon Watershed Enhancement Board (OWEB):** Mr. Eubank reported that city staff members participated in a positive meeting with OWEB staff; some movement should begin soon, he said.

**BUSINESS FROM THE MAYOR**

**a. Appointment of Garrett Trott to Library Board:**

**Motion:** From Councilor Frank, seconded by Councilor Walters, to ratify the Mayor's appointment of Garrett Trott to the Library Board. Motion passed: 3:0.

**b. Volunteers:** Mayor Aboud stated the Kiwanis Service Club has a booth at the annual Oktoberfest in Mt. Angel, and they are seeking help for this years event in September. If anyone is interested in volunteering they may contact Jim Height, Jim Templin or Darin Goin. The Kiwanis club has donated funds to the pool so local children have an opportunity to learn to swim.

**BUSINESS FROM THE COUNCIL – None.**

**PROJECT STATUS REPORT – No discussion.**

**FUTURE AGENDA ITEMS – No discussion.**

**ADJOURN**

There being no further business, the meeting was adjourned at 7:27 pm.

APPROVED BY THE STAYTON CITY COUNCIL this 7th day of September 2010, by a **3:0 VOTE**  
OF THE STAYTON CITY COUNCIL. **1 abstain**  
**Loftus**

CITY OF STAYTON

Date: September 7, 2010

By: 

Gerry Aboud, Mayor

Date: SEPTEMBER 7, 2010

Attest: 

Don Eubank, City Administrator

Date: 09/07/2010

Transcribed by: 

Rebecca Petersen, Deputy City Recorder