

**STAYTON CITY COUNCIL
MEETING MINUTES
August 17, 2009**

CALL TO ORDER

7:00 p.m.

Mayor Gerry Aboud

FLAG SALUTE

ROLL CALL

Mayor Gerry Aboud	Councilor Loftus
Councilor Frank	Councilor Vigil
Councilor Hemshorn	Council Walters

STAFF:

Don Eubank, City Administrator
Christine Shaffer, Finance Director
Rich Sebens, Acting Chief of Police, excused
Dave Kinney, Public Works Director
Dan Fleishman, City Planner
Louise Meyers, Library Director
Danielle Wetzel, Sergeant
David A. Rhoten, City Attorney
Jeffrey M. Strickland, Assistant City Attorney
Rebecca Petersen, Deputy City Recorder

PRESENTATIONS/COMMENTS FROM THE PUBLIC

a. Spotlight Re: National Night Out: Sergeant Wetzel presented a slide show of the National Night Out event that took place August 04, 2009 in the Stayton parks. Hamburgers, hotdogs, bottled water and condiments were donated by local businesses and the public provided desserts. Officers both on/off duty barbequed and met with local citizens. It was a great turnout this year and everyone seemed to enjoy themselves.

ANNOUNCEMENTS

a. Additions to the Agenda: None.

CONSENT AGENDA

a. Approval of Minutes of August 03, 2009 City Council Meeting Minutes

Ms. Petersen pointed out a couple of wording additions and deletions.

MOTION: From Councilor Loftus, seconded by Councilor Hemshorn, to approve the meeting minutes of August 03, 2009 as amended. Motion passed 5:0.

PUBLIC HEARING – None.

UNFINISHED BUSINESS

Resolution No. 844 Charter Review

a. Staff Report: Mr. Eubank stated that a lot of work has gone into the document and it is staff's recommendation that the proposed City of Stayton Charter be forwarded to the registered voters of Stayton for consideration.

b. Council Deliberation: Section four annexations should be removed from the charter as it binds the hands of future city councils. Keep the one acre and don't change it.

c. Council Decision:

MOTION: From Councilor Vigil, seconded by Councilor Loftus to remove section 4 Annexations from the charter and to approve the amended Stayton City Charter and Resolution No. 844, A resolution referring to the Voters of the City of Stayton, Oregon, a Measure for Adoption of a Revised Charter for the City.

DISCUSSION: The voter approval of annexations is already in the code and does not need to be put in the charter. If it's put in the charter it binds the hands of future city councils that might want to change it. Consensus of the Council was that they wanted one acre, so we should go with that.

MOTION FAILED: 2:3 (ayes, Loftus & Vigil) (nays, Frank, Hemshorn & Walters)

MOTION: From Councilor Frank, seconded by Councilor Hemshorn, to approve the proposed Stayton City Charter and Resolution No. 844, a Resolution referring to the voters of the City of Stayton, Oregon, a measure for adoption of a revised charter for the City. **MOTION PASSED:** 3:2 (ayes, Frank, Hemshorn & Walters) (nays, Loftus & Vigil)

NEW BUSINESS

Utilizing Grant Funds for Outreach Storyteller Position

a. Staff Report: Ms. Meyers stated that Council approved acceptance of funds from the Stayton Library Foundation for the Outreach Storyteller Program June 2009. Staff is requesting approval of the new job description to allow for hiring of the person to implement the Outreach Storyteller Program and utilize grant funds.

b. Council Deliberation

1. If the job ends would the individual be entitled to collect unemployment? Ms. Shaffer answered in the affirmative.
2. What are the qualifications required for the job? Ms. Meyers stated that a Bachelor's degree or college coursework in education, early literacy and experience with young children in a library or preschool is required.
3. How will the position be advertised? Ms. Meyers stated it would be published through the cooperative listserv, CCRLS and the job line at the college.

c. Council Decision

the **MOTION:** From Councilor Hemshorn, seconded by Councilor Walters, to accept job description as presented and to authorize staff to begin implementation of the Outreach Storyteller Program including hiring the staff member with the expectation of extension for three years.

DISCUSSION: Since the position is funded from a grant, the wording should be added to the motion.

AMENDED MOTION: From Councilor Vigil, seconded by Councilor Loftus, to amend the original motion to add the words this is a grant funded position, and removing the words expectation of extension for three years.

DISCUSSION: Councilor Loftus withdrew his second as the one year was removed from the amended motion.

The amended motion failed due to lack of second.

SECOND AMENDED MOTION: From Scott Vigil, seconded by James Loftus, to add to the job description that the position is a grant funded position for one year.

DISCUSSION: Councilor Frank stated that it was his recollection the extension period was based on how long the grant would run for. Mr. Eubank stated that the agreement the council has with the foundation extends the funding for two years longer after the one year.

SECOND AMENDED MOTION PASSED: 5:0.

ORIGINAL MOTION AMENDED: The original motion was changed to read: Accept the job description as presented and to authorize staff to begin implementation of the Outreach Storyteller Program including hiring the staff member.

ORIGINAL MOTION PASSED: 5:0.

STAFF/COMMISSION REPORTS

City Administrator's Report – Don Eubank

- a. **NORPAC Tour (verbal):** Mr. Eubank provided an overview of the Norpac Tour councilors and staff members were recently part of. George Smith, NORPAC CEO and his staff welcomed the city and provided beneficial insight into the workings of the cannery operations.

Acting Police Chief's Report – Sergeant for Rich Sebens

- a. **Statistical Report July 2009:** Ms. Wetzel stated that the monthly crime rate report

shows no areas of real concern. The individual responsible for several break-ins was caught and is awaiting a court date. Councilor Loftus stated that his business/residence was broken into and asked to be notified when the individual is going to court. Sergeant Wetzel stated that she would contact the district attorneys office to inquire when the court date is set.

Finance Director's Report – Christine Shaffer

a. Statistical Report July 2009: Ms. Shaffer reviewed the monthly financial report. There were no questions from the council.

Library Director's Report – Louise Meyers

a. July 2009 Activities/Statistics: Ms. Meyers stated that the Summer Reading program for children and teens was very successful. More than 345 children registered to read and the Teen Summer Reading Program had more than 100 sign up. Over all 1000 children and teens attended programs in July, a large increase over last year. Councilor Frank stated that the "Reptile Man" exhibit was great and interesting for all.

Pool Manager's Report – Rebekah Meeks

a. July 2009 Monthly Operating Report: Ms. Meeks reviewed the monthly operating report for the pool. Councilor Vigil stated that he would like to see included in the report rentals and private lessons.

Public Works Director's Report – Dave Kinney

a. C-More Pipe Sewer Contract Extension: Mr. Kinney stated that staff is recommending the contract for C-More Pipe be extended for the remaining two years, as the original bid solicitation package authorized. They have provided excellent service in TV inspection, cleaning sewer lines, repairing manholes and responding to special requests for service. Their reports and inspection records have been submitted in a timely manner and in a written & videotaped format this is acceptable to the City. This is informational only as the council does not need to make a decision on the issue.

b. July 2009 Monthly Operating Report: Mr. Kinney reviewed the July monthly operating report.

City Planner's Report – Dan Fleishman

a. R.A.R.E. Position: Mr. Fleishman stated that the city has been notified of the R.A.R.E. participant that will be working with the city. Angie Lenhart who recently graduated from Texas A & M will begin work September 2009 for 11 months. Her position title will be Community Participation Coordinator.

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.

BUSINESS FROM THE CITY ADMINISTRATOR

a. Travel Oregon Grant: Mr. Fleishman stated that both the Stayton/Sublimity Chamber of Commerce and the North Santiam Canyon Chamber are jointly applying for a grant to be used for preparing a travel brochure of the Santiam Canyon area. They are asking the council for a letter signed by the Mayor in support of their endeavor.

MOTION: From Councilor Loftus, seconded by Councilor Vigil, to direct the Mayor to sign a letter supporting the Travel Oregon Grant. **MOTION PASSED:** 5:0

b. Council/Planning Commission Meet & Greet: Mr. Eubank reminded council members of the upcoming “Meet & Greet” on Monday, August 31st, 6:00 – 7:00 pm, Library Meeting Room. This will give the council an opportunity to meet with the planning commission in an informal setting.

BUSINESS FROM THE MAYOR

a. Aumsville Open House: Mayor Aboud stated that the city received an invitation to the Open House for the new Aumsville City Hall, Monday, August 24th 4:00 – 7:00 pm.

BUSINESS FROM THE COUNCIL

a. SEDCOR: Councilor Frank stated that recently he attended the SEDCOR monthly meeting in Salem. The guest speaker was Katy Coba, Director of Oregon Department of Agriculture (ODA) who provided a lot of good facts.

b. Wireless for the community: Councilor Frank asked if staff was looking into the city providing wireless for the community. Mr. Eubank stated that Mr. Sebens has conducted some research and so far it seems to be cost prohibitive for cities to provide this type of service to the community. Consensus from council members was to have staff pursue a small amount of time on the issue.

c. Santiam Regional Authority (SRA): Councilor Hemshorn stated that recently she attended a meeting of the SRA and there seems to be some renewed interest in the committee. The group agreed to proceed in a new direction. Offering an express service to Salem was discussed.

d. Street Lighting in Stayton: Councilor Vigil stated that the light fixtures on N. Third Avenue could be replaced to enhance the downtown area. It would be low cost to fund and would help spur improvement to the local community. Councilor Loftus stated it would have a visual immediate impact that people can see.

MOTION: From Councilor Vigil, seconded by Councilor Loftus, to direct staff to prepare a plan to be submitted to the council September 21, 2009 for replacement of light fixtures downtown. **MOTION PASSED:** 5:0.

PROJECT STATUS REPORT

Mr. Eubank reviewed the project status report and highlighted various projects that have been or are nearing completion.

ADJOURN

There being no further business, the meeting was adjourned.

APPROVED BY THE STAYTON CITY COUNCIL this 8th day of September 2009, by a 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 09/11/2009

By: /S/
Gerry Aboud, Mayor

Date: 09/11/2009

Attest: /S/
Don Eubank, City Administrator

Date: 09/11/2009

Submitted By: /S/
Rebecca Petersen, Deputy City Recorder