

**STAYTON CITY COUNCIL
MEETING MINUTES
December 21, 2009**

CALL TO ORDER

7:00 p.m.

Mayor Gerry Aboud

FLAG SALUTE

ROLL CALL

Mayor Gerry Aboud	Councilor Loftus
Councilor Frank	Councilor Vigil
Councilor Hemshorn	Council Walters

STAFF:

Don Eubank, City Administrator
Rich Sebens, Acting Chief of Police
Dave Kinney, Public Works Director
Christine Shaffer, Finance Director
Louise Meyers, Library Director
David A. Rhoten, City Attorney
Jeffrey M. Strickland, Assistant City Attorney
Rachel Halligan, Recording Secretary

PRESENTATIONS/COMMENTS FROM THE PUBLIC

Don Eubank advised the lights and sirens at the pool were in regards to some youngsters drinking too much alcohol and passing out.

ANNOUNCEMENTS

- a. Additions to the Agenda
- b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.

CONSENT AGENDA

- a. Council Meeting Minutes of December 07, 2009
- b. Approval of Acceptance of Oregon Volunteer Grant for Riverfront Park Clean-up Day

MOTION: From Councilor Hemshorn, seconded by Councilor Walters. Passed 5:0

PUBLIC HEARING - None

UNFINISHED BUSINESS

N. 10th Avenue Property Purchase

- a. **Staff Report:** City Administrator reviewed the staff report included in the packet materials.

- b. Council Deliberation:** Councilor Loftus asked what the total closing costs would be. Don Eubank advised the cost would be the removal of the asbestos which is \$2950 and an additional cost of \$65.03.

Councilor Walters asked if the city could use the residence as a rental unit. Don Eubank advised the structure is not in the required condition for a rental.

c. Council Decision:

Motion: From Councilor Hemshorn, seconded by Councilor Walters. Passed 5:0

NEW BUSINESS

Stayton Municipal Code Amendment to Conform to Revised City Chapter

- a. Staff Report:** Mr. David Rhoten reviewed the staff memorandum included in the packet materials.
- b. Council Deliberation:** No discussion.
- c. Council Decision:**

Motion: From Councilor Vigil, seconded by Councilor Walters, to move to direct the Ordinance (unnumbered), Amending Provisions of Chapters 2.04, 2.08, 2.12, 2.20, 2.52, & 2.60 of the Stayton Municipal Code, to reflect the 2010 City of Stayton Charter Language, and declaring an emergency designating January 01, 2010 as the effective date, be read for the first time by title only. **Motion passed:** 5:0.

Rachel Halligan read the proposed ordinance for the first time by title only.

Motion: From Councilor Vigil, seconded by Councilor Walters to move to approve the first reading of Ordinance (unnumbered), Amending Provisions of Chapters 2.04, 2.08, 2.12, 2.20, 2.52, & 2.60 of the Stayton Municipal Code, to reflect the 2010 City of Stayton Charter Language, and declaring an emergency designating January 01, 2010 as the effective date. **Motion passed:** 5:0

The Ordinance was assigned number 917.

Motion: From Councilor Vigil, seconded by Councilor Walters, to move to direct that Ordinance No. 917, Amending Provisions of Chapters 2.04, 2.08, 2.12, 2.20, 2.52, & 2.60 of the Stayton Municipal Code, to reflect the 2010 City of Stayton Charter Language, and declaring an emergency designating January 01, 2010 as the effective date be read for the second time. **Motion passed:** 5:0.

Rachel Halligan read Ordinance No. 917 for the second time by title only.

Motion: From Councilor Vigil, seconded by Councilor Walters, to move to approve the

second reading of Ordinance No. 917, Amending Provisions of Chapters 2.04, 2.08, 2.12, 2.20, 2.52, & 2.60 of the Stayton Municipal Code, to reflect the 2010 City of Stayton Charter Language, and declaring an emergency designating January 01, 2010 as the effective date, and direct the Mayor to execute the Ordinance as enacted. **Motion passed 5:0.**

Resolution No. 847 Authorizing Changes to the Adopted Budget

a. Staff Report – Ms. Shaffer reviewed the staff report included in the packet. This includes decreasing the Capital Outlay line item by \$450,000 and transferring it to the Sewer Construction Fund and also creating a new line item for Debt Service which will reduce the Materials and Services line item. This issue was discovered during a financial audit. The police department vehicle lease fee comes out of this line item.

b. Council Deliberation - None

c. Council Decision

Motion: From Councilor Vigil, seconded by Councilor Hemshorn to approve the Resolution No. 847, which authorizes the requested transfers within the two funds.
Motion Passed: 5:0

MWVCOG – Projects for inclusion on Economic Development Administration Priority List & Authorization to Pursue Grant Funding

a. Staff Report: Mr. Kinney reviewed the list of proposed projects to include on the priority list.

Proposed 2010 Projects:

1. 10th Avenue Street Improvements
2. E. Pine & 10th Avenue Water Line
3. Wilco/Shaff/Golf Club Road Intersection Widening & Signalization
4. Wastewater Treatment Facility Upgrades (Drops off if funded by USDA-RUS)
5. City-wide Arterial & Collector Street Overlays
6. Water Treatment Plant – New Clearwell (Chlorine Contact Chamber)
7. City Facilities - Energy Efficiency Improvements

b. Council Deliberation – None

c. Council Decision – None Needed

Santiam Community Endowment Grant

a. Staff Report – Ms. Shaffer reviewed the staff report that is included in the packet.

b. Council Deliberation – Councilor Frank asked to be more informed about the problem that occurred at the pool. City Administrator Don Eubank went over the Marion County inspection list and explained to Councilor Frank that there was an issue, it has not been

rectified and the pool has been switched back over to chlorinated water.

Councilor Walters wanted to make a comment that his wife's swimming suit changed colors after being in the chlorinated water. Don Eubank advised the levels are not exactly correct as of yet, but are acceptable and are still being adjusted.

c. Council Decision

Motion: From Councilor Vigil, seconded by Councilor Walters to move to approve the City Administrator to accept the generous grant from the Santiam Community Endowment. **Motion passes:** 5:0

STAFF/COMMISSION REPORTS

City Administrator's Report – Don Eubank (verbal)

a. Schedule Town Hall Forum for 01/14 or 01/21 2010

Meeting was scheduled for January 14th at Santiam Memorial Hospital from 6:30 to 8:00 pm.

Finance Director's Report – Christine Shaffer

a. Monthly Finance Department Report: Ms. Shaffer reviewed her staff report included in the packet materials.

Acting Police Chief's Report – Rich Sebens

a. Statistical Report November 2009: Mr. Sebens reviewed his staff report in the packet materials.

Library Director's Report – Louise Meyers

a. November 2009 Activities/Statistics: Ms. Meyers reviewed her staff report included in the packet materials.

Public Works Director's Report – Dave Kinney

a. November 2009 Monthly Operating Report: Mr. Kinney updated council members on various projects taking place in public works.

Pool Manager – Rebekah Meeks

a. November 2009 Monthly Operating Report: Ms. Meeks not present.

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.

BUSINESS FROM THE CITY ADMINISTRATOR

City Administrator wanted to re-iterate to all, if anyone has a concern, a complaint or a commendation, come talk to someone.

BUSINESS FROM THE MAYOR

a. Appointment of Joe Uffelman to the Planning Commission

MOTION: From Councilor Hemshorn, seconded by Councilor Walters, to appoint Joe Uffelman to the Planning Commission. Motion passed: 5:0.

BUSINESS FROM THE COUNCIL: Councilor Walters asked if a clock could be purchased and hung on the wall.

ADJOURN

There being no further business, the meeting was adjourned at 8:09.

APPROVED BY THE STAYTON CITY COUNCIL this 4th day of January 2010, by a 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 01/05/2010

By: /S/
Gerry Aboud, Mayor

Date: 01/06/2010

Attest: /S/
Don Eubank, City Administrator

Date: 01/05/2010

Submitted By: /S/
Rebecca Petersen, Deputy City Recorder