

**STAYTON CITY COUNCIL
MEETING MINUTES
January 20, 2009**

CALL TO ORDER

7:00 p.m.

Mayor Aboud

FLAG SALUTE

ROLL CALL

Mayor Gerry Aboud
Councilor Frank
Councilor Hemshorn

Councilor Loftus
Councilor Vigil
Council Walters

STAFF:

Don Eubank, City Administrator
Rich Sebens, Acting Chief of Police
Dave Kinney, Public Works Director, excused
Dan Fleishman, City Planner
Christine Shaffer, Finance Director
Pam Pugsley, Library Director
David A. Rhoten, City Attorney
Jeffrey M. Strickland, Assistant City Attorney, excused
Rebecca Petersen, Deputy City Recorder

PRESENTATIONS/COMMENTS FROM THE PUBLIC

- a. **Dakota Weston:** Councilor Frank read a letter into the record from Dakota Weston (local 5th grader) encouraging the city to put in a real skate park, as the temporary one is falling apart. Kids bug their parents about going to the skate park in Aumsville but they are not able too since it's too far. A skate park is a place for kids to have fun in a healthy active way, and also is a way to get people in the community to meet each other.

- b. **Tim Sinatra, Executive Director, Boys & Girls Club:** Mr. Sinatra stated that he has worked for the Boys and Girls Club for approximately 20 years. Most of his years with the organization were in the central Virginia area, and most recently he transferred to the northwest. Kids are the same all over whether it is here or back in Virginia. A lot of the kids served by the Boys and Girls Club come from single parent families or families where parents are laid off from work, due to the economic distress this country is facing. The Boys and Girls Club is an opportunity for kids to have a safe place to go to and it is run by professionals. Kids learn citizenship, leadership, health & fitness skills and are being trained to succeed. Youth can succeed if you develop a good relationship with them, as they will retain what you teach them. Children are the vision of the future and forming stable foundations now, will benefit them in the future. Key issues to a successful Boys and Girls Club are the leadership, location, safety, programs, and expectations of those programs.

In response to a question as to whether or not the Boys and Girls Club has worked with the YMCA, Mr. Sinatra stated that he has not done so in Salem, but in Central Virginia the two organizations worked together.

Mr. Sinatra stated that Stayton needs to determine whether or not a Boys and Girls Club would be a good fit for the community. A Steering Committee should look towards the community to help raise money up front for the first year of operations, then over the next two years the committee would work on pledges for funding. Utilizing free space in the community would help cut down on costs.

In response to a question as to whether or not Stayton could go regional, Mr. Sinatra stated that transportation would be an issue and usually Boys and Girls Clubs are located within a four mile radius of the facility making it easier for children to attend.

ANNOUNCEMENTS

a. Additions to the agenda: Mr. Eubank stated that under Unfinished Business, Fire and Security Alarm Systems was removed from the agenda because of an additional information request.

CONSENT AGENDA

a. January 05, 2009 City Council Meeting Minutes:

b. December 15, 2009 City Council Meeting Minutes:

MOTION: From Councilor Hemshorn, and seconded by Councilor Loftus, to approve the minutes of January 05, 2009 as presented. Motion passed 5:0.

MOTION: From Councilor Vigil, and seconded by Councilor Loftus, to approve the minutes of December 15, 2008. Motion passed 4:0, 1 abstain (Loftus).

PUBLIC HEARINGS – None.

UNFINISHED BUSINESS

Fire and Security Alarm System: This item was postponed to a later date.

NEW BUSINESS

Resolution 832 Non-Enforcement of Off Premise Sign Regulations during Highway 22 Interchange Reconstruction

a. Staff Report: Mr. Fleishman stated that recently the Council directed staff to relax enforcement of the prohibition on off-premise advertising for businesses on Cascade Highway that are being adversely affected by the reconstruction of the Highway 22 interchange. Staff developed some concepts for temporarily permitting off-premise signs which were approved by the Planning Commission. Upon presentation to the City Attorney and the Land Use Attorney, they suggested that the issue would more

appropriately be handled with the adoption of a resolution stating the Council's desire to

not enforce the current regulations.

b. Council Deliberation:

1. If the signs are placed on private property it would be a good idea to add language to the code amendment that permission needs to be granted from the property owner.

c. Council Decision:

MOTION: From Councilor Loftus, and seconded by Councilor Hemshorn, to move that the City Council adopt Resolution 832, to Temporarily Suspend Enforcement of Certain Sign Regulations Under Certain Conditions as amended. Motion passed: 5:0.

Resolution 833 Authorizing Changes to the Adopted 2008-2009 Budget Sewer Construction Fund

a. Staff Report: Ms. Shaffer stated that for project management and financial tracking purposes, it is necessary to move fund appropriations in the Sewer Construction Fund from Capital Outlay to Materials and Service, to allow better tracking of engineering and legal costs associated with the project.

b. Council Deliberation: None.

c. Council Decision:

MOTION: From Councilor Vigil, and seconded by Councilor Frank, to move to approve Resolution No. 833, authorizing changes to the 2008-09 Adopted Budget. Motion passed: 5:0.

STAFF/COMMISSION REPORTS

Finance Director – Christine Shaffer

a. Monthly Finance Department Report: Ms. Shaffer reviewed the monthly finance department report and distributed utility billing materials to councilors. She explained the shut off process, the number of times customers are notified before shut off, and various reasons that customers give for being late paying their utility bills.

Public Works Director – Dave Kinney

a. December Monthly Operating Report: No discussion.

b. Public Works Updates: Mike Brash, Senior Engineering Technician, introduced himself to the council and discussed his background of being employed in various aspects of civil engineering, permit inspections and construction/management during his tenure with previous employers.

Windstorm Damage Comments:

1. Have the trees in Pioneer Park been removed?

Mr. Brash explained that bids were solicited for tree removal, and several wood cutters and loggers have expressed interest to remove the timber, ranging in price from \$5,000 - \$7,000. The wood does not have much lumber value with the combination of salvaging the wood, the extra cost of stump removal and excavation; they would be given the wood.

2. City staff could possibly be used to cut the wood.
3. Give the logs away, it would cost us more money and they need the logs to help recoup their money.
4. Is there any prohibition with folks removing wood for personal use from the park?

Mr. Rhoten stated that staff would need to check with CCIS regarding adequate insurance coverage for removal.

5. Does the removal include one log to restore the bank stabilization?

Mr. Brash explained that one very large tree trunk with roots will be moved to help with restoration of the stream bank at the Riverfront Park.

Police Sergeant – Michael Meeks

- a. **Monthly Crime Rate Comparison Statistical Sheets:** Sgt. Meeks stated that the burglaries are up and that is due largely to business burglaries in December.

Questions/Comments:

1. Did the police department know where the patrol cars were at the time of the break-ins?

Sgt. Meeks stated that they have no way of tracking the patrol cars. The department spent a lot of time tracking the time when the break-ins occurred, days of the week, and put extra patrols at random areas where they thought the break-ins might occur.

2. It would be a benefit to the to business community to help educate the business community that Christmas Time is a high crime time and that they should not keep money at their establishments.

Pool Manager – Rebekah Meeks

- a. **December Pool Monthly Operating Report** – No discussion.

Library Director – Pam Pugsley

- a. **December 2008 Activities/Statistics:** Ms. Pugsley reported that the recent book sale brought in \$4,500.

PRESENTATIONS/COMMENTS FROM THE PUBLIC- None

BUSINESS FROM THE CITY ADMINISTRATOR

- a. **YMCA:** Mr. Eubank stated that staff will contact the YMCA to give them the opportunity to come and talk with council about their recreational opportunities.

BUSINESS FROM THE MAYOR

- a. **Appointment of Liaisons to various committees:** The following members volunteered to serve as council liaisons to various boards and committees.

Planning Commission: None

Park & Recreation Board: Councilor Vigil

Library Board: None

Sewer Committee: Staff to review agreement for number of members needed.

Stayton/Sublimity Police Services Committee: Councilor Hemshorn

PEG Access Committee: None

Regional Transportation Authority (SRA): Councilor Hemshorn

Santiam Communication Council: Councilor Walters

Transportation Advisory Committee: No one appointed at this time.

School Board, North Santiam School District: Councilor Frank

Sedcor: Don Eubank, City Administrator

In response to a question as to whether or not the city should have a liaison to the school board, Mr. Rhoten stated that there is no issue with having a school liaison, but councilors need to be eyes and ears to the committee and not participate in discussions.

BUSINESS FROM THE COUNCIL

- a. **Pemberton Estates Street Name Change:** Councilor Vigil asked if the street name had been changed from Western Court to Western Place, as the name Pemberton could be used for it's historical significance to that area. Mr. Fleishman stated that the change has already been made and filed. At some point the council might want to take a serious look at how streets are named, and also how the houses are numbered.

ADJOURN

There being no further business, the meeting was adjourned.

APPROVED BY THE STAYTON CITY COUNCIL this 2nd day of February 2009, by a 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 02/03/2009

By: /S/
Gerry Aboud, Mayor

Date: 02/03/2009

Attest: /S/
Don Eubank, City Administrator

Date: 02/03/2009

Submitted By: /S/
Rebecca Petersen, Deputy City Recorder