

**STAYTON CITY COUNCIL  
MEETING MINUTES  
January 03, 2012**

**CALL TO ORDER**

**7:00 p.m.**

**Mayor Vigil**

**FLAG SALUTE**

**ROLL CALL**

Mayor Scott Vigil	Councilor Jennifer Niegel
Councilor Larry Emery	Councilor Henry Porter, excused
Councilor James Loftus	Councilor Brian Quigley

**STAFF:**

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Rich Sebens, Chief of Police  
Dave Kinney, Public Works Director  
Dan Fleishman, Director of Planning and Development  
Louise Meyers, Library Director  
David A. Rhoten, City Attorney, excused  
Jeffrey M. Strickland, Assistant City Attorney, excused  
Rebecca Petersen, Deputy City Recorder

**PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.**

**ANNOUNCEMENTS**

**a. Additions to the Agenda:** Mr. Eubank stated the draft ordinance regarding employee backgrounds was pulled from the agenda; it will be brought back to the Council in February. Mayor Vigil stated Councilor Loftus requested a discussion under Council Business, to address downtown lighting.

**CONSENT AGENDA**

**a. City Council Meeting Minutes of December 05, 2011**

**Motion:** From Councilor Emery, seconded by Councilor Loftus, to approve the consent agenda as presented. Motion passed: 4:0.

**PUBLIC HEARING**

**Annexation Application 1510 E. Santiam Street, Richard & Diane Koenig**

**a. Commencement of public hearing:** Mayor Vigil opened the public hearing at 7:12 pm.

**b. Preliminary Matters:**

**1. Ex parte contact, conflict of interest, bias, etc.:** None.

**2. Opening Statement:** Mayor Vigil read the opening statement.

- c. Staff Introduction:** Mr. Fleishman stated the application for annexation into the city is for a portion of the parcel located at 1510 E. Santiam Street.
- d. Applicant's Testimony:** Richard Koenig, Sublimity. Mr. Koenig stated he and his wife own the property at 1510 E. Santiam Street in Stayton. He previously utilized the property to run his trucking business. Mr. Koenig would like to develop the land and place a double wide mobile home on the parcel, be able to utilize city services for water and sewer and to pay taxes to the city. Approximately 4300 feet of the parcel is already within the city limits and he is petitioning the city to bring the rest in.
- e. Staff Report:** Mr. Fleishman reviewed the staff report included in the packet materials. Mr. Fleishman pointed out that one of the criterion is not applicable and three of the five are objective criteria and are clearly met. Therefore are only two criteria on which the Council needs to make a determination: the need for additional land inside the city limits and compatibility with surrounding uses. Based on the 2005 Buildable Lands Inventory, and given the amount of land annexed in since that time, 40 acres of additional residential land is needed. Land around the property is surrounded by single family homes and the current commercial zone of the subject parcel would be changed to single family. Comments from affected agencies contacted were future issues of the property and did not pertain to the application. Santiam Water Control District stated their opposition to the proposal due to run off issues on the parcel. Mr. Fleishman indicated the parcel is completely covered with compact gravel and is not likely to generate additional storm water.
- f. Questions from the Council:** Councilor Loftus asked if more than one driveway would be proposed to the site. Mr. Fleishman stated currently one driveway runs almost the entire width of the property and it would be up to Marion County as to whether or not an additional driveway would be constructed. If the property is annexed into the city, at the time of building permit application the applicant would be required to dedicate ten feet to the city, to construct curbs and sidewalks and confine the driveway to the acceptable maximum driveway width.
- g. Proponent's Testimony:** None.
- h. Opponent's Testimony:** None.
- i. Governmental Agency Testimony:** None.
- j. General Testimony:** None.
- k. Questions from the Public:** None.
- l. Questions from the Council:** None.

- m. **Applicant's Summary:** Mr. Koenig stated he had no further comments.
- n. **Staff Summary:** None.
- o. **Close of Hearing:** Mayor Vigil closed the public hearing.

**UNFINISHED BUSINESS** – None.

## **NEW BUSINESS**

### **Ord. 943 Annexation 1510 E. Santiam Street**

- a. **Staff Report:** None.
- b. **Council Deliberation:** None.
- c. **Council Decision:**

**Motion:** From Councilor Loftus, seconded by Councilor Niegel, to move that the City Council approve the application of Richard and Diane Koenig for annexation (File #07-10/11) with the findings and conclusions contained in the draft Ordinance No. 943 and enact Ordinance No. 943 as presented by Staff. **Motion passed:** The council was polled and the vote was unanimous.

## **STAFF/COMMISSION REPORTS**

### **Finance Director's Report**

- a. **Monthly Finance Department Report:** Ms. Shaffer reviewed the staff memorandum included in the packet materials. In response to a question regarding interrupted water service for non-payment, Ms. Shaffer stated that all of the customers had been reconnected.
- b. **Increase Fee from SCTC for Videoing Meetings:** There was no discussion.

### **Chief of Police's Report – Rich Sebens**

- a. **Statistical Report for November 2011:** Chief Sebens stated the statistics were in line with previous months. Councilor Loftus stated recently he participated in a ride along with Officer Charlie Button which was very favorable. Chief Sebens encouraged other council members to take the opportunity for a ride along with the Stayton Police Department.

### **Public Works Director's Report – Dave Kinney**

- a. **November 2011 Monthly Operating Report:** Mr. Kinney reviewed the monthly operating report included in the packet materials, and commented on the excessive amount of rain that had fallen in November and the poor drainage in some parking lot areas.

### **Pool Manager – Rebekah Meeks**

- a. **November Monthly Operating Report:** Ms. Meeks stated the giving tree project at the

pool raised \$200 to be used for scholarships. In response to a question from Mayor Vigil regarding the Triathlon, Ms. Meeks stated registrations were being accepted for the event.

**Library Director's Report – Louise Meyers**

a. **November Activities/Statistics:** Ms. Meyers discussed the Cultural Pool Pass Program at the library, and the many opportunities the passes provide.

**PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.**

**BUSINESS FROM THE CITY ADMINISTRATOR**

a. **Set date for work session:** A work session date of January 09, 2011, 7:00 pm was set to discuss the local option levy.

**BUSINESS FROM THE MAYOR**

a. **Re-appointments to the Park & Recreation Board**

**Motion:** From Councilor Emery, seconded by Councilor Niegel, to approve the reappointments of Cherie Douglas, Eric Hartill and Dennis Vietzke to the Park and Recreation Board. Motion passed: 4:0.

**BUSINESS FROM THE COUNCIL**

a. **Downtown Lighting:** Councilor Loftus stated he concurred with staff that if the city attempts to replace lighting in the downtown area, and conduit is required it could be cost prohibitive. From Washington to Burnett Street there is a grass medium that a conduit could be placed in before paving is done. The lighting is lower in the center of the Hospitality Area and anything the city could do to reduce the lighting to pedestrian scale would be appreciated. Once it is determined what the Council wishes to do, the proposal should then be presented to the Downtown Committee for their review.

Mr. Kinney stated the City had received several complaints regarding the lighting levels at First and Washington. In meeting with Bob Werdi from Pacific Power he agreed that trying LED lighting at the intersection would be a good idea. A light on the pole adjacent to Key Bank will be replaced, a light across from Mashita will be replaced, and another one on Second and Washington will be added.


**ADJOURN**

There being no further business, the meeting was adjourned.

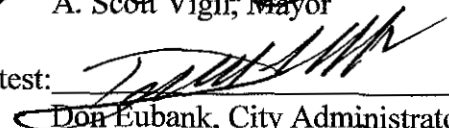
APPROVED BY THE STAYTON CITY COUNCIL this 17<sup>th</sup> day of January 2012, by a VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 1/17/2012

By:   
A. Scott Vigil, Mayor

Date: 1/18/2012

Attest:   
Don Eubank, City Administrator

Date: 01/17/2012

Transcribed by: Rebecca Petersen  
Rebecca Petersen, Deputy City Recorder