

**STAYTON CITY COUNCIL
MEETING MINUTES
June 3, 2013**

CALL TO ORDER

7:00 p.m.

Councilor Porter

FLAG SALUTE

ROLL CALL

Mayor Scott Vigil, excused
Councilor Henry Porter
Councilor Brian Quigley

Councilor Jennifer Niegel
Councilor Catherine Hemshorn
Councilor Emily Gooch

STAFF

Don Eubank, City Administrator
Christine Shaffer, Finance Director
Rich Sebens, Police Chief, excused
Dan Fleishman, Director of Planning and Development
Louise Meyers, Library Director, excused
David Kinney, Public Works Director
David A. Rhoten, City Attorney
Alissa Angelo, Deputy City Recorder

PRESENTATIONS/COMMENTS FROM THE PUBLIC

- a. **Alan Kirby, 420 Hobson Street:** Mr. Kirby expressed concern about the recent fruit stand put in at the corner of Third Avenue and Whitney Street. It does not meet design standards or approved plans. He is also concerned about traffic patterns at the intersection of Whitney Street, Third Avenue, and Grier Street. The driveway exiting the property onto Third Avenue has limited visibility and the fence and cold storage building make it difficult to see oncoming traffic from the west at the stop sign on Third Avenue.

Mr. Fleishman addressed the concerns expressed by Mr. Kirby. The fence and cold storage building were not approved as part of the Site Plan Approval. He has emailed the applicant and as of this evening, hadn't received a response. He spoke about the approved plans when the property was originally subdivided and the driveway exiting onto Third Avenue is included in the approved plans.

Councilor Hemshorn asked why stop signs can't be installed at the intersection. There was discussion of adding stop signs at the intersection, but this may cause Whitney Street to back up during peak traffic times. Councilor Quigley stated the intersection is dangerous and needs to be addressed.

ANNOUNCEMENTS

- a. **Additions to the Agenda:** None.
b. **Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.:** None.

CONSENT AGENDA

- a. **May 6, 2013 City Council Meeting Minutes**
- b. **Senior Services Meal Site Agreement Renewal**

MOTION: From Councilor Niegel, seconded by Councilor Gooch, to adopt the Consent Agenda. **Motion passed 5:0.**

PUBLIC HEARING

City of Stayton Revenue Sharing

- a. Commencement of Public Hearing at 7:13 p.m. by Councilor Henry Porter
- b. Staff Report: Ms. Shaffer briefly reviewed her staff report included in the Council packet.
- c. Questions from Council – None
- d. Proponents' Testimony – None
- e. Opponents' Testimony – None
- f. General Testimony – None
- g. Questions from Public – None
- h. Questions from Council – None
- i. Staff Summary – None
- j. Close of Hearing at 7:21 p.m.

City of Stayton 2013—2014 Fiscal Year Budget

- a. Commencement of Public Hearing at 7:21 p.m. by Councilor Henry Porter
- b. Staff Report: Ms. Shaffer briefly reviewed her staff report included in the Council packet.
- c. Questions from Council – None
- d. Proponents' Testimony – None
- e. Opponents' Testimony – None
- f. General Testimony – None
- g. Questions from Public – None
- h. Questions from Council – None
- i. Staff Summary – Ms. Shaffer thanked the Council and citizen members of the Budget Committee for the time they devoted to this year's budget process.
- j. Close of Hearing at 7:26 p.m.

UNFINISHED BUSINESS – None

NEW BUSINESS

Resolution No. 897 and Resolution No. 898, Certifying Eligibility and Electing to Receive State Revenue Sharing Funds

- a. **Staff Report:** Ms. Shaffer reviewed the staff report included in the Council packet.
- b. **Council Deliberation:** Councilor Gooch asked why State Revenue Sharing Funds aren't divided up among the City departments that create the eligibility. Ms. Shaffer explained since she has been with the City, these funds have always been allocated to the general fund. However, it is an option to divide the funds among each of the departments.

c. **Council Decision:**

MOTION: From Councilor Niegel, seconded by Councilor Hemshorn, to approve Resolution No. 897, Certifying the City of Stayton's Eligibility to Receive State-Shared Revenues by Providing the Necessary Municipal Services and Resolution No. 898, Declaring the City's Election to Receive State Revenues. **Motion passed 5:0.**

Resolution No. 899, Adopting the FY 2013-2014 City Budget, Making Appropriations and Levying Property Taxes for the Fiscal Year

- a. **Staff Report:** Ms. Shaffer briefly reviewed her staff report included in the Council packet.
- b. **Council Deliberation:** Councilor Quigley asked when the Community Grant funds would be available. Ms. Shaffer stated July 1.

Councilor Niegel thanked Ms. Shaffer for going over the details of the budget very thoroughly with the Budget Committee.

c. **Council Decision:**

MOTION: From Councilor Niegel, seconded by Councilor Quigley, to approve Resolution No. 899, adopting the 2013-2014 Budget, Making Appropriations for the 2013-2014 Fiscal Year and Levying Taxes for the Fiscal Year as presented. **Motion passed 5:0.**

Development Agreement – Phillips Estate Subdivision

- a. **Staff Report:** Mr. Kinney reviewed the staff report included in the Council packet.
- b. **Council Deliberation:** Councilor Quigley asked if the Storm SDCs will come back to the City. Mr. Kinney stated both the Storm and Sewer SDCs will, and this applies to development in the northern half of the City which connects to the Mill Creek system.

Councilor Niegel asked for clarification on the street names stated on the map included in the Council packet. Mr. Kinney briefly explained the background of why the street names had been changed since the original plan approval.

Bill Martinak of JNCW Family LLC spoke in favor of the proposed Development Agreement.

c. **Council Decision:**

MOTION: From Councilor Quigley, seconded by Councilor Gooch, to approve the Developer-City Construction Agreement with JNCW Family LLC for Phase II of the Phillips Estate Subdivision as presented. **Motion passed 5:0.**

STAFF / COMMISSION REPORTS – None

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None

BUSINESS FROM THE CITY ADMINISTRATOR – None

BUSINESS FROM THE MAYOR – None

BUSINESS FROM THE COUNCIL

Councilor Quigley informed those in attendance that the Parks and Recreation Board will be holding an open house for the Pioneer Park Master Plan at the Stayton Public Library on Tuesday, June 4 at 6:30 p.m. There will also be an additional open house held in July.

Councilor Niegel requested the Council schedule a work session to discuss the Interim City Administrator position. A meeting was set for Thursday, June 13th at 6: 30 p.m. with a location to be determined by staff.

ADJOURN

There being no further business, the meeting was adjourned at 7:49 p.m.

APPROVED BY THE STAYTON CITY COUNCIL THIS 17TH DAY OF JUNE 2013, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 6-17-13

By: 
A. Scott Vigil, Mayor

Date: 6-17-13

Attest: 
Don Eubank, City Administrator

Date: 6-25-13

Transcribed by: Alissa Angelo
Alissa Angelo, Deputy City Recorder