

**City of Stayton  
City Council Meeting Action Minutes  
March 20, 2017**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 7:00 P.M.

**Time End:** 7:45 P.M.

**COUNCIL MEETING ATTENDANCE LOG**

COUNCIL	STAYTON STAFF
Mayor Henry Porter	Alissa Angelo, Deputy City Recorder
Councilor Priscilla Glidewell	Keith Campbell, City Administrator
Councilor Mark Kronquist	Dan Fleishman, Director of Planning & Development
Councilor Jennifer Niegel	Lance Ludwick, Public Works Director
Councilor Brian Quigley (excused)	Janna Moser, Library Director
Councilor Joe Usselman (excused)	Rich Sebens, Chief of Police
	David Rhoten, City Attorney

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Announcements</b>	
a. Additions to the Agenda	None.
b. Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc.	None.
<b>Presentations / Comments from the Public</b>	
Mike Mannix, Pool Patron	Spoke in support of the City resuming management of the Pool.
b. Jim Kingsbury, Pool Patron	Recognized and spoke in support of Billie Maurer for her work at the Pool and with Santiam Youth Sports, as well as the Red Cross Award she and other lifeguards were receiving for their life saving efforts at the pool in summer 2016.
c. Wayne Houghtaling, Pool Patron	Spoke in support of the City resuming management of the Pool.
d. Annette Gap, Pool Patron	Spoke in support of the City resuming management of the Pool.
e. Steve Frank	Spoke in support of continuing the contract with the YMCA.
<b>Consent Agenda</b>	
a. March 6, 2017 City Council Minutes	Motion from Councilor Kronquist, seconded by Councilor Niegel, to accept the consent agenda as presented. <b>Motion passed 3:0.</b>

<p><b>Business from the City Administrator</b></p> <p>a. Santiam Family Memorial Pool Update</p>	<p>Mr. Campbell provided an update on the Stayton Family Memorial Pool. The City will be moving forward with the transition of management of the Pool effective July 1<sup>st</sup>.</p>
<p><b>Public Hearing</b></p>	<p>None.</p>
<p><b>Unfinished Business</b></p>	<p>None.</p>
<p><b>New Business</b></p> <p><b>Award of Contract for Marion Street Improvement Project</b></p> <p>a. Staff Report – Lance Ludwick</p> <p>b. Council Deliberation</p> <p>c. Council Decision</p> <p><b>Stayton Police Cadet Program</b></p> <p>a. Staff Report – Chief Rich Sebens</p>	<p>Mr. Ludwick reviewed his staff report.</p> <p>Council discussion on the bidding process.</p> <p>Motion from Councilor Niegel, seconded by Councilor Kronquist, to award the contract for the Marion Street Improvement project to Pacific Excavation in the amount of \$498,442. <b>Motion passed 3:0.</b></p> <p>Chief Sebens spoke about the Stayton Police Cadet Program reimplementation.</p>
<p><b>Staff / Commission Reports</b></p> <p><b>Finance Department Report – Cindy Chauran &amp; Elizabeth Baldwin</b></p> <p>a. February 2017 Monthly Finance Department Report</p> <p><b>Police Chief’s Report – Chief Rich Sebens</b></p> <p>a. February 2017 Statistical Report</p> <p><b>Public Works Director’s Report – Lance Ludwick</b></p> <p>a. February 2017 Operating Report</p> <p><b>Planning &amp; Development Director’s Report – Dan Fleishman</b></p> <p>b. February 2017 Activities Report</p> <p><b>Library Director’s Report – Janna Moser</b></p> <p>c. February 2017 Activities</p>	<p>Brief discussion among Council regarding monthly delinquent notices and status of utility billing changes.</p> <p>Discussion of Reserve hours and how the Police Department recruits for new reserve officers.</p> <p>No further discussion.</p> <p>Mr. Fleishman provided a brief update on the Planning Commission. Also discussion of the August eclipse.</p> <p>Ms. Moser invited everyone to the author visit this Thursday night at the Library.</p>
<p><b>Presentations / Comments From the Public</b></p>	<p>No further discussion.</p>
<p><b>Business from the Mayor</b></p> <p>a. Reappointment</p>	<p>Councilor Niegel, seconded by Councilor Kronquist to ratify the reappointment of Wendy Nau to the Police Advisory Commission. <b>Motion passed 3:0.</b></p>

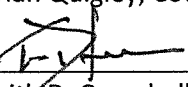
<b>Business from the Council</b>	None.
<b>Business from City Administrator</b>	The second City Council Goal Setting Work Session has been scheduled for April 17 <sup>th</sup> at 6:00 p.m. at the Stayton Public Library.
<b>Future Agenda Items – Monday, April 3, 2017</b>	
a. Presentation of OAWU Best Surface Water Award b. 2017 Annual OLCC Renewals c. Utility Billing Municipal Code d. Stayton City Council Goals e. Housing Advisory Committee	

APPROVED BY THE STAYTON CITY COUNCIL THIS 15<sup>TH</sup> DAY OF MAY 2017, BY A 5:0 VOTE OF THE STAYTON CITY COUNCIL.

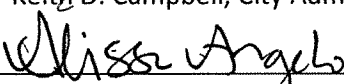
Date: 5/15/17

By:   
Brian Quigley, Council President

Date: 5/17/17

Attest:   
Keith D. Campbell, City Administrator

Date: 5/16/17

Transcribed by:   
Alissa Angelo, Deputy City Recorder