

Goal 3 Support Economic Development Efforts in Stayton: Increase the City of Stayton's involvement in economic development.

Goal 4 Encourage Public Involvement in City Government: Implement a formal public involvement policy to encourage citizen participation and use of volunteers throughout the city government.

Goal 5 Enhance the Livability of Stayton: Improve the livability and quality of life for Stayton residents through the provision of excellent public facilities and public spaces. The City will serve as a catalyst to encourage the development of leisure time/recreation opportunities through partnerships with local organizations.

Goal 6 Effective, Friendly and Transparent City Government: Develop a program to evaluate and ensure the City has an efficient, effective friendly and transparent city government.

City Administrator's Implementation Plan Task Areas:

Goal 1: Improve Public Infrastructure: Land Acquisition, Street Maintenance & Sidewalk Improvements, Street Lighting Analysis and Public Works Standards.

Goal 2: Downtown Revitalization: Amphitheater & Community Square, City Hall/Government Center and Urban Renewal District.

Goal 3: Support Economic Development Efforts: Market & encourage industries to locate in the Wilco Rd. Industrial Area, Define the City's role in economic development and Review & Update City Regulations affecting industrial & commercial developments.

Goal 4: Encourage Public Involvement in City Government: Council hold quarterly open houses, Identify volunteer opportunities and encourage volunteerism throughout all parts of city government.

Goal 5: Enhance Stayton's Livability: Improve the Community Center, Stayton Senior Center, Local Youth Center, Park Improvements and Community Appearance.

Goal 6: Effective, Friendly and Transparent City Government: Encourage a friendly business attitude, Focus on customer service, Complete a facilities inventory, City Policy to be sustainable/eco-friendly, Financial Stewardship.

Programs & Projects in Progress 2009-2010:

Goal 1: Improve Public Infrastructure: Street Financing (Identify/Select funding sources & Summer 2009 projects), Water System Improvements (\$3.6 Million Water Plant Upgrade, Elwood/6th/Hollister Water Mains, Major meter replacements & Leak repairs), Wastewater Project (\$5.8 million WWTP Upgrade, Headworks & Sludge Pump Replacement, Annual TV & Sewer Line Repairs, PW Standards (Ashley Engineering working on standards, Council adoption by September 2009).

Goal 2: Downtown Revitalization: Urban Renewal District (Downtown Revitalization Plan Adopted, Advisory Group since Fall 2008, Agency Formation in March 2009, DRAFT Plan by April 2009).

Goal 3: Support Economic Development Efforts: Review Local Regulation & Fees (CODE Amendments & TGM Grant Application filed to Update the Transportation System Plan).

Goal 4: Encourage Public Involvement in City Government: Volunteers in City Government (Police Dept., Pool, Library, Committees & FRONT PORCH invitation news letter).

Goal 5: Enhance Stayton's Livability: Senior Center & Youth Center (Meeting w/local groups and Presentations to City Council), Park Improvements (Trails Grant for Pedestrian Bridge (pending), Santiam Park Grant (apps submitted), Riverfront Park Mgt Plan (being reviewed), Temporary Skate Park (installed 2008) and Parks & Rec Board is reviewing all parks);

Goal 6: Effective, Friendly and Transparent City Government: Customer Service (Police logs & monthly reports to Council, Iworq Customer Service Software installed in Public Works in November 2008, Pool Monthly Statistics, Library Monthly & Oregon State Library Statistical Reports)

New Projects 2009 – 2010:

Goal 1: Improve Public Infrastructure: Land Acquisition (Acquire Longhorn Property @ Cascade Hwy & Shaff Rd.).

Goal 2: Downtown Revitalization: Amphitheatre & Community Square (Develop financing proposal in 2009-2010, Identify Location), City Hall/Government Center (Acquire additional property by July 2010, Explore partnerships w/ other agencies, Develop financing plan & Set target date for construction – April 2010).

Goal 3: Support Economic Development Efforts: Market & Encourage Siting of New Industries in Wilco Rd. Industrial Area and Define City's Role in Economic Development (Meet w/ SEDCOR, Chamber et al. to identify current efforts., Identify city roles in business retention & recruitment including: Marketing, Financial Incentives, Public Facility Improvements, etc.).

Goal 4: Encourage Public Involvement in City Government: Hold Council Open Houses & Conduct citywide survey.

Goal 5: Enhance Stayton's Livability: Improve the Stayton Community Center (Develop a plan & financing proposal to renovate or modernize the community center facility including: Potential site for senior activities, Space Planning & Architectural Concepts, Public Involvement Process and Identify Community Partners).

Goal 6: Effective, Friendly and Transparent City Government: Encourage business friendly attitude; GROW review city operations and make recommendations for how the city can improve operations and provide clear, concise information to public and businesses. Complete by July 01, 2009. Complete a City Facilities Inventory (Inventory existing buildings, properties and rents. Provide Council a summary of activities in all facilities; Sustainability & Eco-Friendly Policy (Develop policy by January 2010 supporting sustainability considering energy efficiency, procurement, retrofit or improvements to city buildings, and cost effectiveness).

NEXT STEPS: Mayor & Councilors Review Goals (Make changes to Goal Statements, Suggest work elements) Adopt Goals on April 06, 2009.

STAFF NEXT STEPS: Review Implementation Items w/Department Heads and Other Staff; Post COUNCIL GOALS on web site & put in next FRONT PORCH newsletter; Post COUNCIL GOALS on Community Center Wall; Quarterly Reviews with Mayor & Council.

b. Council Deliberation:

1. The facilities inventory needs to be completed before the budget process, as it could affect some of the numbers. Mr. Eubank stated that the inventory will be completed before that time.
2. The City can't accomplish all tasks, the council needs to set priorities.
3. The list of goals represents what the council agreed on at the work session.
4. Does the city have property currently that they can use instead of acquiring it?
5. Utilization of current assets vs. acquisition of new assets makes more sense.
6. Dedicated city staff has listened to the Council's wishes, and have come up with a plan to achieve the goals.
7. The list is very large and a quarterly report would be appreciated to provide updates for the completion of the tasks.
8. The inventory is crucial to the budget process to see what the city owns and what they are collecting for. If the information could be obtained in stages, it would help the council determine the upcoming fiscal budget and goal items. Mr. Eubank stated that the inventory can probably be accomplished in stages.

c. Council Decision:

MOTION: From Councilor Vigil to accept the goals as presented. Motion failed due to lack of second.

Mayor Aboud asked the Council to contact Mr. Eubank with any questions or concerns about the Goal document, and that it will be brought back to the Council at their April 20, 2009 regularly scheduled council meeting.

Note: Mayor Aboud was contacted by Mr. Eubank who stated there were no concerns or changes voiced to him, therefore, staff is placing the item on the April 06, 2009 Agenda; if Council does not wish to make a decision on the issue, it can be deferred until the next regularly scheduled City Council meeting of April 20, 2009.

STAFF/COMMISSION REPORTS

Finance Director's Report – Christine Shaffer

a. Monthly Finance Department Report: Ms. Shaffer stated that the accounts payable checks look a little short in both the number of checks issued and the amount of the checks, since February was a short month and the last run on the 30th was actually done on the first of March.

Public Works Director's Report – Dave Kinney

a. Monthly Operating Report: No discussion.

b. Storm Water Master Plan Work Session: Mr. Eubank stated that staff is recommending scheduling a work session for Monday, April 13, 2009, 6:30 pm to discuss the Storm Water Master Plan. Council members were agreeable to the date and time.

In response to a question from the Council as to whether or not the city has been in contact with the Santiam Water Control District (SWCD) regarding the master plan, Larry Trosi, Manager, for the district was present and stated that the district has not had any recent meetings with the city regarding the Storm Water Master Plan, and that the district is very interested in a preliminary agreement between the City and District to discharge into the SWCD ditches.

Library Director's Report – Louise Meyers

a. February 2009 Activities/Statistics: In response to a question as to how are things going at the Library, Mr. Eubank confirmed that Ms. Meyers will be present at the next meeting to answer any questions the Council may have regarding operations at the Library.

Police Sergeant – Danielle Wetzel

a. Monthly Crime Rate Comparison Statistical Sheets: In response to a question as to whether anything is being done since residential burglaries, auto thefts and disorderly conducts are up, Mr. Eubank stated that a couple of arrests have been made in the auto theft cases, and that nine to twelve disorderly conducts is not considered a huge problem.

In response to a question regarding the time of day that the breaking and entering cases are occurring, Mr. Eubank stated that they have occurred during the day, and also at night.

b. Bike Safety was discussed with the recent bicycle incidents that have happened lately, and a councilor asked if there was a problem? Mr. Eubank stated that a couple of incidents had happened lately that involved bicycles and that a public Bicycle Safety Fair will be held next month. When officers see the youth doing something positive like obeying traffic signs, wearing their helmets, etc. the youngsters are given a certificate for a free small treat at a local eatery.

Pool Manager – Rebekah Meeks

a. January Pool Monthly Operating Report: In response to a question as to why the city is replacing the old sized boiler with a new larger one, Ms. Meeks stated that the price of \$70,000 is for the boiler and heater together that will heat 210,000 gallons of water to 87 degrees. Ms. Meeks reported that the revenues for swim lessons were down due to no sign ups.

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.

BUSINESS FROM THE CITY ADMINISTRATOR

a. Budget Work Session Scheduled: Mr. Eubank stated that staff would like to schedule a work session for Monday, April 20, 2009, 6:00 pm to discuss budget issues.

BUSINESS FROM THE MAYOR – None.

BUSINESS FROM THE COUNCIL

a. Council Correspondence: Referring to a recent e-mail message sent out by Councilor Hemshorn addressing wasting staff time to contact local business owners in the industrial area, Councilor Loftus stated that he had contacted the local business owners in the Industrial area in a constructive effort to make sure that the citizens were informed of the upcoming proposed changes that could affect their property.

b. City Administrator Evaluation: Mayor Aboud asked council members to review the evaluation materials for the City Administrator position and to get back to he or Mr. Eubank in order to determine which process they will proceed with.

ADJOURN

There being no further business, the meeting was adjourned at 8:34 pm.

APPROVED BY THE STAYTON CITY COUNCIL this 6th day of April 2009, by a 5:0 VOTE OF

