

**STAYTON CITY COUNCIL  
MEETING MINUTES  
May 07, 2012**

**CALL TO ORDER**

**7:00 p.m.**

**Mayor Vigil**

**FLAG SALUTE**

**ROLL CALL**

Mayor Scott Vigil	Councilor Jennifer Niegel
Councilor Larry Emery	Councilor Henry Porter
Councilor James Loftus	Councilor Brian Quigley

**STAFF:**

Don Eubank, City Administrator  
Christine Shaffer, Finance Director  
Rich Sebens, Chief of Police  
Dave Kinney, Public Works Director  
Dan Fleishman, Director of Planning and Development  
Louise Meyers, Library Director, excused  
David A. Rhoten, City Attorney, excused  
Rebecca Petersen, Deputy City Recorder

**PRESENTATIONS/COMMENTS FROM THE PUBLIC**

**a. Lee Hazelwood, Stayton Resident:** Mr. Hazelwood gave a brief history of the Oregon State Lottery dollars, how the funds have been allotted since its inception, and how the funds are currently being distributed comparing them to the City's Local Option. The City's Local Option levy originally was to support the library and pool, and now the parks are being added; what next, he said. Mr. Hazelwood stated he would like to see more police on the streets of Stayton.

**b. Scott Bradley, Owner Shivers Frozen Yogurt, Stayton:** Mr. Bradley stated he is in favor of a solicitors permit but does not feel he needs to obtain one to run his carts and rickshaw in town, as he has a "brick & mortar" establishment. Background investigations were already completed on the employees he hired, and feels there is no need to pay a fee for a solicitors permit to obtain another background. In response to a question regarding pizza delivery vehicles, Mr. Fleishman stated a pizza delivery does not require a solicitors fee as the item has already been purchased, and the driver is simply delivering the purchase. If they were to go door to door soliciting sales, the code requires a solicitor's permit. If you're standing still at a lot selling trees/shrubs and not going door to door, a solicitor's permit would not be required. Mayor Vigil stated his recollection of the code was to prevent businesses from outside the city coming into town going door to door, without the city having conducted a background. If a business is established in town and going door to door hanging flyers, they should not be required to have a solicitor's license. Mr. Bradley stated there is a difference and asked if you're really pedaling if you're not going door to door, but driving around, it should not fall under a solicitors permit. Consensus of the Council was that the code was modified not to restrict a business inside the city but to weed out those coming

into town, not investing in the community, and to accommodate non-profits going door to door needing to get a permit.

**Motion:** From Councilor Loftus, to direct staff to prepare an amendment to the code that would make the appropriate changes to allow a brick and mortar business into the neighborhoods.

**Discussion:** Mayor Vigil stated a formal motion was not needed, a general consensus of the Council would be appropriate for staff. Mr. Fleishman stated he had enough input from the Council to modify the language in the code, and to bring it back options to the Council at a later time.

## **ANNOUNCEMENTS**

**a. Additions to the Agenda:** None.

## **CONSENT AGENDA**

**a. City Council Meeting Minutes of April 16, 2012**

**Motion:** From Councilor Loftus, seconded by Councilor Emery, to adopt the meeting minutes of April 16, 2012. **Motion passed:** 5:0.

**PUBLIC HEARING - None**

**UNFINISHED BUSINESS – None**

**NEW BUSINESS - None**

## **STAFF/COMMISSION REPORTS**

### **Administrative Assistant for Public Works – Alissa Angelo**

**a. Social Media Policy:** Ms. Angelo stated the idea of a Facebook page for the City of Stayton and Twitter account came about when the city experienced flooding around town, and staff used their personal Facebook pages to get news out to the citizens quickly. By the City having the account it will allow the City to better inform the public of community meetings, activities, and to communicate effectively during emergency situations. Chief Sebens stated that after a debriefing at Marion County regarding the flooding it was determined that the Facebook page was the most readily used media for road closure information, where to obtain sandbags, etc. Ms. Angelo stated the idea of utilizing a Facebook page is to make information available to those not looking at the website or reading the newspaper. Ms. Shaffer stated that City/County Insurance Services (CIS) reviewed the draft Social Media Policy setting standards for how the City's social media sites should be used and maintained. The policy sets groundwork for the use of new technology, and will be updated as new technology is available or case laws impact the uses and conditions. All of the links posted on Facebook would link back to the City of Stayton main website page, and what's posted on the Twitter account would link back to Facebook. Staff had hoped to implement a Facebook page that did not allow for comments from the public

and was to be used strictly for getting information out, however, in researching and implementing a page it was found not to be possible. Many cities have a disclaimer on their page stating rules for commenting, limiting items such as spam, abusive language, etc. Staff has developed Stayton's own commenting policy. Mayor Vigil stated he liked the idea of a Facebook page as it's not a blog or random thoughts, people will have to own the comments; it's getting information out and gaining input. Councilor Quigley stated he would rather see the City enhancing the current website instead of creating a Facebook page. Councilor Emery stated it seemed that whenever the city creates something new, they also create a new job and if that's the case the City would have to hire someone to monitor the site. Ms. Angelo stated it would take approximately one to two hours a week of maintenance for the site. Councilor Loftus stated there are a lot of advantages to getting information out, and could be a huge tool for law enforcement when they are trying to get information out quickly in an emergency. Councilor Niegel suggested having a couple different administrators for the site. Councilor Loftus commended Ms. Angelo on a great job in providing the social media materials.

#### **Chief of Police's Report – Rich Sebens**

**a. Police Advisory Board:** Chief Sebens stated the Policy Advisory Board has been meeting on a quarterly basis reviewing procedures, feedback from the community regarding what they would like to see or information they wish to have, and updates for Emergency Operations Manual. Tuesday, May 15<sup>th</sup> the Board will be taking a tour of the Jail, and councilors are invited to attend.

**b. Information line:** Chief Sebens stated a public information line has been established, 769-city(2489) for citizens to call and get emergency information when the need arises such as locations of evacuation sites, where to pick up sandbags, road closures, etc. The information is a pre-recorded message, with no live person on the line.

#### **PRESENTATIONS/COMMENTS FROM THE PUBLIC**

**a. Lee Hazelwood:** Mr. Hazelwood commended Ms. Angelo on a job well done for the thoroughness of report, and stated he would like to see the City showcase the library, pool and hospital facilities as the community should be very proud of them.

#### **BUSINESS FROM THE CITY ADMINISTRATOR**

**a. Meeting Reminders:** Mr. Eubank reminded Council members of the upcoming Budget Meetings, Commissioners Breakfast Meeting, and the Community Leaders meeting.

#### **BUSINESS FROM THE MAYOR – None**

#### **BUSINESS FROM THE COUNCIL**

Councilor Loftus stated that over the past few weeks, speaking as a citizen, he had tried to obtain information from Marion County regarding an agreement the Commissioners would be authorizing to reform the health delivery system called coordinated care organizations (CCO), and that the agreement was done in secret with no notification given. Meetings will

be held May 9<sup>th</sup> & 16<sup>th</sup> and he encouraged those interested in attending to contact him. Councilor Porter invited Councilor Loftus to attend the Commissioners Breakfast May 8<sup>th</sup> to discuss the CCO issue with Marion County Commissioners. Councilor Niegel reminded citizens to vote by May 15<sup>th</sup>.

**ADJOURN**

There being no further business, the meeting was adjourned at approximately 8:00 pm.

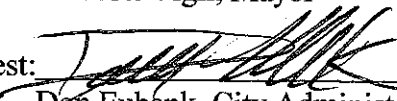
APPROVED BY THE STAYTON CITY COUNCIL this 21<sup>st</sup> day of May 2011, by a 3:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

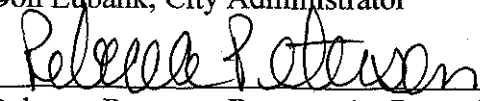
Date: 5-24-12

By:   
A. Scott Vigil, Mayor

Date: 5/24/12

Attest:   
Don Eubank, City Administrator

Date: 05/23/2012

Transcribed by:   
Rebecca Petersen, Deputy City Recorder