

**STAYTON CITY COUNCIL
MEETING MINUTES
November 21, 2011**

CALL TO ORDER

7:00 p.m.

Mayor Vigil

FLAG SALUTE

ROLL CALL

Mayor Scott Vigil	Councilor Jennifer Niegel
Councilor Larry Emery	Councilor Henry Porter
Councilor James Loftus	Councilor Brian Quigley

STAFF:

Don Eubank, City Administrator
Christine Shaffer, Finance Director
Rich Sebens, Chief of Police
Dave Kinney, Public Works Director
Dan Fleishman, Director of Planning and Development
Louise Meyers, Library Director
David A. Rhoten, City Attorney
Jeffrey M. Strickland, Assistant City Attorney
Rebecca Petersen, Deputy City Recorder

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.

ANNOUNCEMENTS

- a. **Additions to the agenda:** Councilor Emery stated he wished to discuss the Regional Transportation Authority (SRA) under Business from the Council.
- b. **Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc:** None.

CONSENT AGENDA

- a. **City Council Meeting Minutes of November 07, 2011**
- b. **Property Improvement Agreement with Wilco Farmers**

Councilor Loftus pulled item b. of the consent agenda.

Motion: From Councilor Emery, seconded by Councilor Loftus, to approve item a. of the consent agenda. **Motion passed:** 5:0.

Referring to Page 1, paragraph 4, last sentence of the Release and Satisfaction of City of Stayton Property Improvement Agreement, Councilor Loftus stated he pulled the item to add specific language for work that was entered into back in 1996.

Motion: From Councilor Loftus, seconded by Councilor Emery, to approve the Release and Satisfaction of City of Stayton Property Improvement Agreement with Wilco Farmers, as

amended. **Motion passed:** 5:0.

PUBLIC HEARINGS - None

UNFINISHED BUSINESS

Ordinance No. 940 Amending SMC 12.04 Streets & Adopting SMC 15.08

a. Staff Report: Mr. Kinney reviewed the staff memorandum included in the packet materials.

b. Council Deliberation: Councilor Emery stated street trees on Gardner Avenue are pushing up sidewalks and they need to be repaired. The city planted the trees and should be responsible for the sidewalk repairs. Mr. Kinney stated sidewalks are the property owners' responsibility, but in some instances the Council can choose to make the repairs. Councilor Emery stated he would like to meet with Mr. Kinney to discuss various sidewalk issues that need to be addressed. Mr. Kinney stated if a significant hazard is present the city would address the issue.

Councilor Loftus asked Chief Sebens if the proposed ordinance for house numbers is adopted how much time will be spent enforcing it. Chief Sebens stated the police department will not be enforcing the ordinance. Mr. Kinney stated sequencing of numbers is the issue and it needs to be addressed.

Council members discussed the word reflective referred to on Page 2, 3. a. and 3.b.ii. offering suggestions to rewording the proposed language to include other reflective materials.

Staff will make corrections to the draft ordinance and bring them back to the Council at their meeting of December 05, 2011.

NEW BUSINESS - None

STAFF/COMMISSION REPORTS

Finance Director's Report

a. Monthly Finance Department Report: Ms. Shaffer stated that all was well in the finance department, and that the City has received the first distribution of tax dollars from Marion County.

Police Chief's Report

a. Statistical Report October 2011: Chief Sebens stated the monthly statistics were in line with past months, and that things seem to be running smoothly.

Public Works Director's Report

a. October 2011 Monthly Operating Report: Mr. Kinney stated due to recent windy

weather leaves had fallen and the next couple of days could be very wet. The holiday weekend could be treacherous as catch basins may get clogged with leaves and debris. The WWTP project is going well and is on schedule. The E. Pine Street and Tenth Avenue water line construction is going well and should be completed within the next couple of weeks. In response to a question from Councilor Quigley asking if the City would be monitoring the trees at Pioneer Park, as the last storm decimated trees and caused severe damage, Mr. Kinney stated the storm is coming from the northwest direction and should not create a great amount of damage. The previous storm came straight down the valley.

Pool Manager's Report

a. October 2011 Monthly Operating Report: Mayor Vigil stated he was concerned with the pool report as the revenues are consistently down and asked if the issue would be addressed. Mr. Eubank stated he and Ms. Shaffer were working with the pool manager regarding the issue. Councilor Emery asked if there were no swim lessons who were the guards guarding. Ms. Shaffer stated they were guarding the swim team and Kiwanis participants at the pool.

Library Director's Report

a. October 2011 Activities/Statistics: Ms. Meyers stated the Food For Fines program had been very successful, 375 items had been collected and donated to the food bank, approximately 370 pounds of food and \$181.00 has been waived in fines. People are bringing in items that don't owe money, as they are happy to help out in time of need. The Cultural Passes are being checked out and soon the Evergreen Aviation Museum will be added; the water park will not be included in the pass. A Cultural Pass for the Stayton Family Memorial Pool has been added recently.

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.

BUSINESS FROM THE CITY ADMINISTRATOR – Mr. Eubank reminded the Council of the levy work session Monday, November 28th, 7:00 pm in the Library Meeting Room. A short presentation will take place at 6:30 pm at the pool before hand.

BUSINESS FROM THE MAYOR

a. Council Protocol: Referring to Councilor Emery's contact with Marion County and whether or not the "Council Protocol was violated, Mayor Vigil stated if a member of the Council is representing the entire Council at a meeting, they must have the approval of the Council first. Council members can meet with department heads without checking with the City Administrator first, and if research time will take more than 20 minutes, the issue must be brought before the entire Council. Mr. Emery did not violate any Council Protocols, he said.

BUSINESS FROM THE COUNCIL

Councilor Emery updated Council members on the Regional Transportation Authority Committee (SRA). He provided statistics for patron use of CARTS, and the need for more

routes in South Marion County. CARTS is doing a fantastic job and ridership is up beyond what they expected, he said.


ADJOURN

There being no further business, the meeting was adjourned.

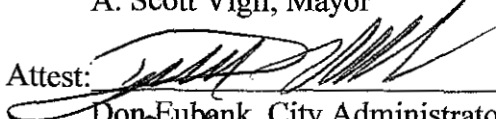
APPROVED BY THE STAYTON CITY COUNCIL this 5th day of December 2011, by a 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

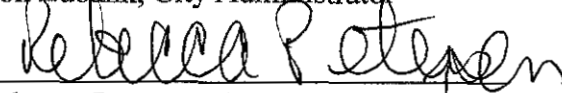
Date: 12/07/11

By: 
A. Scott Vigil, Mayor

Date: 12/7/11

Attest: 
Don Eubank, City Administrator

Date: 12/06/2011

Transcribed by: 
Rebecca Petersen, Deputy City Recorder