

**STAYTON CITY COUNCIL
MEETING MINUTES
October 19, 2009**

CALL TO ORDER

7:00 p.m.

Mayor Gerry Aboud

FLAG SALUTE

ROLL CALL

Mayor Gerry Aboud	Councilor Loftus, excused
Councilor Frank	Councilor Vigil
Councilor Hemshorn	Council Walters, excused

STAFF:

Don Eubank, City Administrator
Christine Shaffer, Finance Director
Rich Sebens, Acting Chief of Police
Dan Fleishman, City Planner
Dave Kinney, Public Works Director, excused
Rebekah Meeks, Pool Manager, excused
Louise Meyers, Library Director, excused
Rachel Halligan, Recording Secretary

**PRESENTATIONS/COMMENTS FROM THE PUBLIC
ANNOUNCEMENTS**

- a. **Additions to the Agenda:** None.
- b. **Declaration of Ex Parte Contacts, Conflict of Interest, Bias, etc**

CONSENT AGENDA

- a. **Approval of September 21, 2009 City Council Meeting Minutes**

Councilor Vigil pointed out on page 2 of 5, under UNFINISHED BUSINESS, Resolution No. 843, section b, Council Deliberation, the second sentence needs to have the word “not” inserted so it will read “The proposed fees are not what it actually costs the city in staff time to perform the related investigations.

MOTION: From Councilor Vigil, seconded by Councilor Hemshorn, to approve the October 05, 2009 meeting minutes as amended. Motion passed: 3:0.

PUBLIC HEARING – None.

UNFINISHED BUSINESS

Public, Education & Government (PEG) Cable Access Proposal

- a. **Staff Report:** Don Eubank summarized the information provided in the agenda packet.
- b. **Council Deliberation:** Councilor Frank asked how much money the city has spent on Pam Beery, Cable Franchise Attorney, and if there is any limit on how much the city will

spend and what amount of expenditures was approved by the Council. Mr. Eubank stated that Ms. Shaffer would research the issue and report back to the Council.

James Wright, chairman of the PEG committee stated that he wished to clear up any misunderstanding and let the council know that once the 501-C3 is established and a Mac computer is purchased, the programming will be pretty dynamic. The channel will service the entire canyon and the schedule of events will be endless. This can include all high school sports, YMCA events, dance recitals, graduations, just about anything.

c. Council Decision:

MOTION: From Councilor Hemshorn, seconded by Councilor Vigil, to continue to support the PEG to move forward to establish a 501-C3 Organization which will eventually manage the day to day operation of the Cable Access Channel(s) with the City Council still remaining as the ultimate governing authority. Motion Passed: 3:

0

NEW BUSINESS

Resolution No. 845 Authorizing Changes to the adopted 2009-2010 Budget

- a. Staff Report** – Ms. Shaffer stated that the resolution is authorizing the city to move ahead with the purchase of the land on N. 10th Avenue. The land is a Capital Asset for the city and therefore must have appropriations approved in the Capital Outlay category. A transfer of \$50,000 in funds is required from Material and Service to Capital Outlay to comply with Local Budget Law. No increase is being made to the Street SDC Fund total appropriations for budget year 2009-2010.
- b. Council Deliberations:** Mayor Aboud stated that this is a technical way to move funds to follow the local budget law.
- c. Council Decision:**

MOTION: From Councilor Vigil, seconded by Councilor Hemshorn, to move to approve Resolution No. 845, authorizing changes to the 2009-2010 Adopted Budget. Motion Passed: 3:0

STAFF/COMMISSION REPORTS

City Administrator – Don Eubank

- a. Tent. Date for Council Work Session Mon. Nov. 09, 7 pm (verbal)**
- b. Council Meet & Greet/Library Board Wed. Nov. 18, 6 – 7 pm (verbal)**
- c. Town Hall Forum Thurs. Oct. 22nd , 6:30 – 8 pm (verbal)**

Finance Director’s Report – Christine Shaffer

- a. Monthly Finance Department Report:** Ms. Shaffer stated that the AP checks looked a little on the high side for the month because the filter project at the water plant has been completed and the funds paid to the contractor. Councilor Vigil asked why the number of

bills sent out fluctuates. Ms. Shaffer stated it is because of occupancy rates in rental units and vacancies.

Acting Police Chief's Report – Rich Sebens

- a. **Statistical Report August 2009:** Mr. Sebens reported that the monthly statistics were consistent with previous months. There were no questions from Council.

- b. **Seat Belt Grant** – Mr. Sebens stated that the city has been notified that they have been awarded the grant as applied for from the Seat Belt Grant.

City Planner – Dan Fleishman

- a. **Census 2010 Complete Count Effort** – Referring to the Census Complete Count Effort handout in the packet, Mr. Fleishman stated that the document was not correct and he provided the correct one to Councilors.

Public Works Director's Report – Dave Kinney

- a. **Monthly Operating Report**

- b. **Public Works Project Issues Update**

- c. **Facilities Master Plan** – Copies of the 2006 Facilities Master Plan were distributed to each Councilor. Mr. Eubank encouraged all members to review the information before the work session scheduled for November 9th.

Pool Manager – Rebekah Meeks

- a. **Monthly Operating Report:** No discussion.

Councilor Hemshorn commented that the pool and library reports were great, and that both facilities are a great asset in our community.

Library Director's Report – Louise Meyers

- a. **September 2009 Activities/Statistics:** Ms. Meyers stated that the Library is busier than ever. The Outreach Library Assistant has been hired and her name is Crystal Neal.

PRESENTATIONS/COMMENTS FROM THE PUBLIC – Ken Cartwright clarified that any other community has the right to put a lock on the PEG channel if they do not wish to play the channel.

BUSINESS FROM THE CITY ADMINISTRATOR – Mr. Eubank stated that the swimming pool has been closed due to a problem with the pump.

Speaking on behalf of Larry Emery, Mr. Eubank stated that Mr. Emery has been walking around town and has found many broken curbs and/or sidewalks that need to be repaired. He asked everyone that if they see something broken or not quite right, let a city employee know and it will be addressed.

BUSINESS FROM THE MAYOR – None.

BUSINESS FROM THE COUNCIL

Councilor Frank stated that the city property on Florence Street being referred to as the Curves Building be discontinued. Mr. Eubank stated the property will now be referred to as the city property on Florence Street.

Councilor Frank asked what the purpose of the Meet & Greet with the Library Board is and if there will be a formal agenda and more structure than what took place at the last Meet & Greet with the Planning Commission. Mr. Eubank stated there will be no agenda and it will not be a formal meeting. The purpose is for the Council to meet with Library Board members and to ask questions regarding the library and the boards' responsibilities. The meeting is a public meeting, anyone is welcome to attend.

ADJOURN

There being no further business, the meeting was adjourned at 7:42 pm.

APPROVED BY THE STAYTON CITY COUNCIL this 2nd day of November 2009, by a 5:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 11/04/2009

By: /S/
Gerry Aboud, Mayor

Date: 11/09/2009

Attest: /S/
Don Eubank, City Administrator

Date: 11/04/2009

Submitted By: /S/
Rebecca Petersen, Deputy City Recorder