

**STAYTON CITY COUNCIL
MEETING MINUTES
September 08, 2009**

CALL TO ORDER

7:00 p.m.

Mayor Gerry Aboud

FLAG SALUTE

ROLL CALL

Mayor Gerry Aboud	Councilor Loftus
Councilor Frank	Councilor Vigil
Councilor Hemshorn	Council Walters

STAFF:

Don Eubank, City Administrator
Rich Sebens, Acting Chief of Police
Dave Kinney, Public Works Director
Dan Fleishman, City Planner
Christine Shaffer, Finance Director
Louise Meyers, Library Director
David A. Rhoten, City Attorney
Jeffrey M. Strickland, Assistant City Attorney
Rebecca Petersen, Deputy City Recorder

PRESENTATIONS/COMMENTS FROM THE PUBLIC

a. Presentation to Tod Schlomann & Tim Schabel with I-Serve Volunteers: Mayor Aboud, Mr. Eubank and Mr. Sebens presented members of the I-Serve Volunteers from Foothills Church with a plaque for all of their volunteer efforts throughout the community. Mr. Schlomann & Mr. Schabel showed a short video of the various volunteer projects their group had been involved with in the community, and stated that the I-Serve folks are made up of not only Foothills Church members, but other churches in the area. Mr. Schabel invited others to come out as “his” servants and serve Jesus’ community. Next years date is scheduled for June 26, 2010.

Mr. Schlomann stated that they have been in contact with owners of the Porter & Lau building, and façade improvements will begin soon.

b. Spotlight Re: 2009 Paving Projects: Mr. Kinney presented an overview of the E. Pine Street and Locust Street paving project that had taken place over the past few weeks.

c. Police Department Service Awards: Mr. Sebens showed a 20 year service plaque award that will be presented to Donna Zimmerman, Ordinance Officer. Officer Corbin Lantz was presented with a personal department badge commemorating his five years of service with the department.

ANNOUNCEMENTS

a. Additions to the Agenda: None.

CONSENT AGENDA

a. Approval of City Council Meeting Minutes September 08, 2009.

Ms. Petersen pointed out a correction on page four, City Planners Report. The RARE position title will be Community Participation Coordinator (not Coordination).

MOTION: From Councilor Loftus, seconded by Councilor Walters, to approve the September 08, 2009 meeting minutes as amended. Motion passed 5:0.

PUBLIC HEARING – None.

UNFINISHED BUSINESS

Project Review USDA Loan for the Wastewater Treatment Plant, Dave Kinney, Christine Shaffer & Ray Bartlett

a. Staff Report: Mr. Kinney gave a power point presentation explaining the various aspects of the Wastewater Treatment Facility improvements. Deficiencies, needed improvements, growth plans and complying with the environmental requirements were discussed. Mr. Bartlett provided various financing scenarios for funding options of the improvements.

b. Council Deliberation:

1. How much longer does the city have to pay on the 1996 original loan? Mr. Bartlett stated that the first loan is paid off and the city is paying on a second loan.
2. How will additional add-ons to the project be funded? Mr. Bartlett stated they would be funded through grants.
3. In response to a question regarding some of the conditions of the USDA-RUS loan on other jurisdictions, Mr. Kinney stated that the city currently has a USDA loan. Most of their conditions are regulatory issues that are already being met.

c. Council Decision:

Motion: From Councilor Hemshorn, seconded by Councilor Walters, to authorize the City Administrator and Mayor Aboud to pursue an \$11.0 million financing package for the Wastewater Treatment Facility improvements with USDA – Rural Utilities Services.

Discussion: The city is already in the process of updating the WWTP and should continue. The conditions should be reviewed and if the city is overpaying certain items, they can be adjusted.

Motion passed: 5:0.

The meeting was recessed at 8:21 pm, and reconvened at 8:26 pm.

NEW BUSINESS

Wastewater & Storm Collection Systems Operator

a. Staff Report: Mr. Kinney reviewed the differences between the Chief Wastewater Operator position and the Wastewater & Storm Collection Systems Operator position. The city interviewed candidates for the Chief Wastewater Operator position but did not hire anyone. After further review it was determined that a Wastewater & Storm Collection Systems Operator position better suited the needs of the department.

b. Council Deliberation:

1. Are the certifications of the new position the same? Mr. Kinney stated that the new position would require collection certifications as opposed to operator certifications.
2. If the Chief Wastewater Operator position is not needed it should be removed. Mr. Kinney stated that the chief position is approved by LGPI on a wage schedule whether someone is in the position or not.
3. Would the Chief position ever be needed? Mr. Kinney stated when the WWTP expands it could be needed at that time.

c. Council Decision:

MOTION: From Councilor Vigil, seconded by Councilor Loftus, to approve the new AFSCME position of “Wastewater & Storm Collection System Operator” and the appropriate salary compensation package, and to eliminate the Chief WWTP Operator position. Motion passed: 5:0.

Stayton/Sublimity Chamber of Commerce Grant Application

a. Staff Report – Christine Shaffer: Ms. Shaffer stated that the Stayton Sublimity Chamber of Commerce has applied for a community Grant. The amount is \$750.00 and would be used to support general operating costs.

Kelly Schreiber, Stayton Sublimity Chamber of Commerce. Ms. Schreiber stated that she was present to answer any questions the Council may have regarding their grant proposal.

b. Council Deliberation:

1. Why is the chamber requesting funds now instead of early on in the budget process?

Ms. Schreiber stated that she has been the director since March 2009 and during the transition period was not aware that a grant was available.

c. Council Decision:

Motion: From Councilor Loftus, seconded by Councilor Frank, to approve the Grant application for the Stayton Sublimity Chamber of Commerce general operating expense in the amended amount of \$350., leaving \$350. for other possible grant requests. Motion passed: 5:0.

City Administrator's Report – Don Eubank

a. Mayor & Council Goal 6 Update: As follow-up to staff meeting with Allison Ford McKenzie, representing Growing Rural Opportunities Within (GROW), Mr. Eubank reviewed the various departments goals and improvement areas that have been identified.

Public Works Director's Report – Dave Kinney

a. Third Avenue Street Lights: Mr. Kinney stated that he had not received the Street Lighting brochures from Doris Johnston, Manager with Pacific Power & Light but that it will be brought back to the council at their next meeting.

PRESENTATIONS/COMMENTS FROM THE PUBLIC – None.

BUSINESS FROM THE CITY ADMINISTRATOR

- a. Porter & Lau Building:** Mr. Eubank stated that the maintenance upgrades should be getting done on the Porter & Lau building this week, as reported by the I-Serve Volunteers.
- b. League of Oregon Cities Website (LOC):** Mr. Eubank reminded council members that they can access the LOC website for various publications to read or download. If interested contact Ms. Petersen to obtain the log in information.
- c. Local Government Personnel Institute (LGPI):** Mr. Eubank stated that he and Ms. Petersen will be attending the LGPI conference the 9th & 10 of this month in Salem.
- d. Food Bank Relocating:** Mr. Eubank stated that the city has been informed the Food Bank will be relocating to a site on N. Second Avenue the end of this month or the beginning of next month.

BUSINESS FROM THE MAYOR – None.

BUSINESS FROM THE COUNCIL

Urban Renewal: Councilor Vigil asked council members if their questions/concerns regarding Urban Renewal had be answered, so the council can move forward with making a decision. Councilor Frank pointed out that a Town Hall Forum is scheduled for October 22nd and citizens might have questions that need to be answered.

ADJOURN

There being no further business, the meeting was adjourned.

APPROVED BY THE STAYTON CITY COUNCIL this 21st day of September 2009, by a 4:0 VOTE OF THE STAYTON CITY COUNCIL.

CITY OF STAYTON

Date: 09/23/2009

By: /S/
Gerry Aboud, Mayor

Date: 09/23/2009

Attest: /S/
Don Eubank, City Administrator

Date: 09/22/2009

Submitted By: /S/
Rebecca Petersen, Deputy City Recorder