



## City of Stayton Job Announcement Engineering Technician

The City of Stayton is seeking qualified applicants to fill their Engineering Technician position. This full time, non-exempt position performs routine and advanced work as a technician in the fields of civil engineering, surveying, drafting, design, and contract administration of public improvement projects. This position provides construction inspection and documentation for Public Works infrastructure, Civil 3D drafting, field data collection and is responsible for the City's right-of-way permit and backflow prevention programs; does related work as required.

### EDUCATION / EXPERIENCE

- Associate's Degree in Civil Engineering Technology and a minimum of two years of related experience or any equivalent combination of education and experience.
- Considerable knowledge of mathematics, engineering computations, and design and public improvement construction and inspection.
- Experience using Civil 3D drafting/design software, and drafting and preparing engineering drawings.
- Ability to prepare, organize, and maintain engineering field and office data, reports, and systems; develop cost estimates on complex projects; and interact positively and effectively communicate complex technical information, orally and in writing, to contractors, developers, property owners, employees, consultants, other governmental agency representatives, City officials, and the general public.
- Ability to effectively apply oral and written communication skills in concise reports.
- Knowledge of the Microsoft Office Suite. Use of a computer and peripheral devices such as printers and plotters.
- Public Improvement Construction Inspection.
- Knowledge of civil engineering principles, practices, and methods as applicable to a municipal setting and City policies, laws, and regulations.
- Working knowledge of maintenance activities and requirements relative to municipal utilities.

### CERTIFICATES/LICENSES/REGISTRATIONS

- Possession of or ability to obtain a valid Oregon driver's license.

Starting salary \$3,246.79/month plus benefits and retirement eligible at 6 months.

To learn more go to [www.StaytonOregon.gov](http://www.StaytonOregon.gov) and visit the "EMPLOYMENT" section, where you can download the job description and application. Applications may be submitted via email to Deputy City Recorder Alissa Angelo at [aangelo@ci.stayton.or.us](mailto:aangelo@ci.stayton.or.us), or via regular mail to the City of Stayton, 362 N. Third Avenue, Stayton, Oregon 97383.

**Posting ends Thursday, June 28<sup>th</sup> at 5:00 p.m.**