



**City of Stayton  
Job Announcement  
Library Assistant: Early Literacy Outreach**

The City of Stayton is seeking qualified applicants to fill their Library Assistant: Early Literacy Outreach position. This part time, non-exempt position provides outreach in youth services; provides special library services such as story times that promote literacy and reading to children and families in local preschools, daycares, and schools.

**EDUCATION / EXPERIENCE**

- Bachelor's degree or college coursework in education, supplemented with additional coursework in early childhood education, brain development, or early literacy; experience with young children in a library or preschool setting; or any combination that demonstrates the knowledge, skills, and abilities to perform the above duties.
- This position requires a thorough knowledge of early literacy and brain development research, knowledge of children's literature and children's reading programs and activities; ability to present lively, engaging and entertaining story times that include the basic skills needed for pre-reading and early literacy development.
- This position requires skills in dealing with children, their parents and teachers; providing age-appropriate activities and materials for pre-school age and families; and in the use of computers and library equipment. Position requires ability to communicate orally and in writing, to develop, plan, and implement various programs for children, and families. Must be able to operate a computer, operate library machines and equipment.
- Spanish language proficiency a plus.

**CERTIFICATES/LICENSES/REGISTRATIONS**

- This position requires a valid insurance Driver's License and a reliable vehicle.

Salary starts at \$15.68 per hour. Minimum 20 hours per week.

To learn more go to [www.StaytonOregon.gov](http://www.StaytonOregon.gov) and visit the "EMPLOYMENT" section, where you can download the job description and application. Applications may be submitted via email to Deputy City Recorder Alissa Angelo at [aangelo@ci.stayton.or.us](mailto:aangelo@ci.stayton.or.us), or via regular mail to the City of Stayton, 362 N. Third Avenue, Stayton, Oregon 97383.

**Posting ends Friday, July 6<sup>th</sup> at 5:00 p.m.**