

Community Improvement Grants 2019-2020



Starting in 2019, the Stayton City Council allocated money from the General Fund to the Neighborhood Improvement Grant program.

This initiative is designed to improve communication between neighborhoods and City government, to forge partnerships to address neighborhood issues, and to support non-profit organizations that provide services to Stayton residents. The grant program is intended to fund items such as landscape improvements, neighborhood social events, and public art installations.

This is a competitive grant program. Applications are reviewed by the City staff and selected grants are awarded by the City Council. Grant amounts are expected to be in the range of \$1,000 to \$5,000 each.

HOW TO USE THIS PACKET

This packet includes the Community Improvement Grant Application form. Applicants should review the packet and ensure that they have the relevant information on hand to complete the application form. Please email dfleishman@ci.stayton.or.us with questions.

WHO CAN APPLY?

Non-profit tax-exempt organizations or groups of at least three neighbors may apply for funding for projects that benefit a clearly defined geographic area within Stayton city limits. A group of neighbors must authorize one individual to manage the grant contracts and funds.

FUNDING REQUIREMENTS

Community Improvement Grant money comes from the FY19-20 City budget. Money became available on July 1, 2019 and must be disbursed and spent before June 30, 2020.

PROGRAM AND PROJECT OBJECTIVES

The funds may be used by applicants for programs and projects in the following categories. Grant applications may include components of any or all of the categories. No category is prioritized higher than another for receiving funding.

■ *Neighborhood Improvement Projects* - The funds may be used to improve the shared space within a neighborhood or strengthen neighborhood identity. This may include items such as landscape improvements and maintenance, signage, natural features management, benches, painting, or certain exterior improvements.

■ *Neighborhood Livability Initiatives* - Funds may be used to provide education and outreach opportunities that strengthen the social connections in a neighborhood, increase safety, address a neighborhood challenge or conflict or serve senior or low-income residents, and programs that provide services to Stayton residents.

PROPOSAL REVIEW CRITERIA

1. Extent to which organizational, neighborhood, and livability objectives are addressed
2. The number of people benefitting from the proposal
3. Demonstrated level of support from the neighborhood in terms of matching funds and/or in-kind contributions (volunteers or donations)

HOW TO APPLY

The Community Improvement Grant Application is available on the City's website at www.staytonoregon.gov. Electronic submissions are preferred, but the form can also be printed and mailed or delivered to the address listed below. You can pick up a printed copy of the application form by visiting the Planning and Development Department at 311 N. Third Avenue or by requesting a copy to be mailed to you.

Completed applications are due by 5 p.m. on **November 27, 2019**.

Email submital: dfleishman@ci.stayton.or.us

Mailing address: Dan Fleishman
Planning & Development Director
362 N. Third Ave.
Stayton, OR 97383

For additional information on the program, contact Dan Fleishman at the Planning and Development Department at 311 N. Third Ave. Dan can be reached at dfleishman@ci.stayton.or.us or 503-769-2998.



Community Improvement Grant Application

The Community Improvement Grant Program is a financial assistance tool that funds projects and programs for non-profit organizations and neighborhood groups throughout Stayton. The program has been designed to forge partnerships to address neighborhood issues, and provide services to Stayton residents.

Project Name

Date Submitted

Contact Information

Please provide information for a primary and secondary contact for this project, as well as information about the organization or neighborhood association behind the project. **Two contacts are required for all applications.**

Primary Contact

Street Address

Primary Contact Email

Phone Number

Secondary Contact

Street Address

Secondary Contact Email

Phone Number

Other neighbors part of group

Geographic Location (ex: Westtown, Pioneer Meadows, etc)

Project Description

Please provide 1) A brief summary of the program or project to be completed; 2) The nature and makeup of your neighborhood and how many people will directly benefit from the program or project; 3) Who the program or project will benefit; and 4) What need, issue or goal the program or project will address. Be sure to describe how the project ties into the "Proposal Review Criteria" outlined on the first page. Include a separate document if necessary.
