

**Applications will be reviewed based on the following:**

1. Degree to which neighborhood, and livability objectives are met
2. The number of people benefiting or participating
3. Demonstrated level of support from the neighborhood in terms of matching funds and/or in-kind contributions (e.g. volunteers or donations)
4. Tangible measurability of Improvement Grant.

## How to Apply

**Application Period:** October 1, 2019 – November 27, 2019

**Deadline:** Applications must be received before 5 PM on Wednesday, November 27, 2019. Late applications will not be accepted.

1. Applications can be completed electronically or in hardcopy. Hardcopy applications are available at the Planning and Development Department at 311 N. Third Ave., or mailed upon request.  
Grant Application Packet - *available now!*
2. **Submit the completed application.**

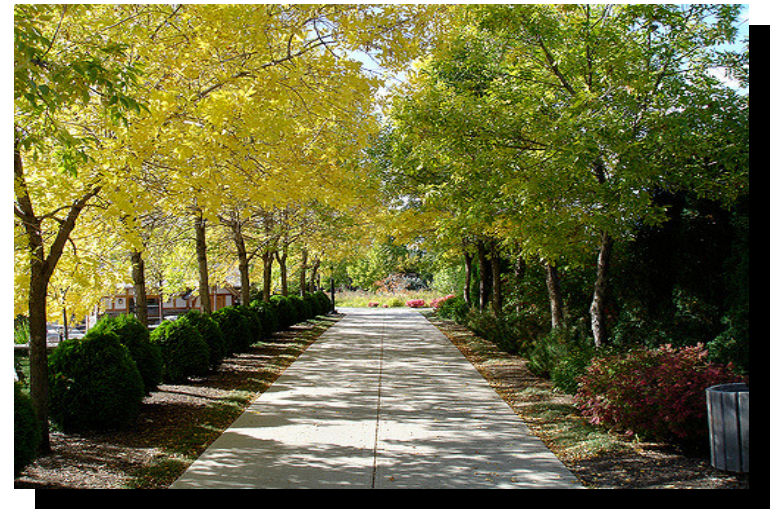
Electronic submissions are preferred, but the form can also be printed and mailed or delivered to the addresses listed below.

**Email submittal:** [dfleishman@ci.stayton.or.us](mailto:dfleishman@ci.stayton.or.us)

**Mail or Delivery submittal:** Dan Fleishman  
Planning and Development Director  
311 N. Third Ave.  
Stayton, OR 97383



## CITY OF STAYTON COMMUNITY IMPROVEMENT GRANTS—FALL 2019



### WOULD YOUR NEIGHBORHOOD OR ORGANIZATION BENEFIT FROM...

EDUCATION AND OUTREACH OPPORTUNITIES?

STREET TREE PLANTINGS?

CONSTRUCTION OR REPLACEMENTS OF SIDEWALKS?

IMPROVEMENTS TO PUBLIC SPACES?

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# NEIGHBORHOOD IMPROVEMENT GRANTS

For the past several years the City of Stayton has offered grants to community organizations. In 2018, for the first time, the Neighborhood Improvement Grants program was offered by the City of Stayton. In 2019, the two grant programs have been combined. The goals of the grant program are to support non-profit organizations that provide a service to Stayton residents and to help neighbors work together to accomplish common goals that support the overall health, vitality, and livability of the place they call "home." The City of Stayton offers these grants to non-profit organizations and to groups of at least three neighbors that are willing to match funding through cash, in-kind donation, and volunteer hours.



Grants are available to support programs and services that directly benefit Stayton residents. Also, grant funds may also be spent on public improvements identified by a neighborhood or on private improvements. Examples of public

improvements are new and replacement play equipment or landscaping in parks, street tree plantings, or construction or replacement of sidewalks. An example of private improvements would be coordinated improvement to front yard landscaping.

This is a competitive grant program. Applications are reviewed by City staff, and selected grants are awarded by the City Council. For 2019-20, a total of \$20,000 is available to disperse. Individual grant amounts are expected to typically be in the range of \$1,000 to \$5,000 each.

Awardees will be required to complete a brief summary of the project outcomes and submit a minimum of two visual items to illustrate the project (photos, printed materials, etc). Awardees will be required to account for the allocation of the grant monies at the completion of the project, or at the request of City staff.



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# APPLICATION REVIEW CRITERIA

**Who can apply?** Applications must be submitted by either a tax-exempt non-profit organization or a group of at least three neighbors may apply for funding that will *benefit a clearly defined geographic area* within the Stayton city limits. The group must authorize one individual to manage the grant contracts and funds.

Tax-exempt entities and non-profits must provide a copy of their articles of incorporation, a list of their board of directors, including contact information, and a copy of their most recent bylaws.

Neighborhood organizations must provide names, addresses, and contact information for each participant in the grant process.

**When is the funding available?** Community Improvement Grant money comes from the FY 19-20 city budget. Money became available on July 1, 2019 and must be dispersed and spent before June 30, 2020.

**What are the program objectives?** The Stayton Community Improvement Grant Program has three primary objectives. Grant applications may address any or all of the objectives and no single objective is prioritized higher than the other for receiving funding. The objectives are:

- **Support of Programs and Services for Stayton residents** - The funds may be used to support services or programs that provide a direct benefit to residents of the City of Stayton. This may include social services, youth programs, or senior programs. Grants will not be awarded for general operational expenses.
- **Neighborhood Improvement Projects** - The funds may be used to improve a public or shared space within a neighborhood or to strengthen neighborhood identity. This may include items such as landscape improvements and maintenance, signage, natural features management, benches, painting, or certain exterior improvements. Landscape improvements may be on public property – such as planting street trees or improvements to a park – or on private property – such as coordinated improvements to front yards
- **Neighborhood Livability Initiatives** - Funds may be used to provide education and outreach opportunities that strengthen the social connections in a neighborhood, increase safety, address a neighborhood challenge, or conflict or serve senior or low income community members.