

# City of Stayton

## MEMORANDUM

**TO:** Chairperson Ralph Lewis and Planning Commission Members  
**FROM:** Dan Fleishman, Director of Planning and Development  
**DATE:** January 28, 2019  
**SUBJECT:** Proposed Code Amendments regarding Recreational Vehicle Parks

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### ISSUE

The issue before the Planning Commission is a public hearing on proposed Code amendments to adopt design and operational standards for recreational vehicle parks. This issue has been discussed at the four previous meetings of the Commission.

The proposed amendments to the Land Use and Development Code are attached on the following pages. The proposed standards establish minimum lot size for a park, minimum dimensions for individual spaces in a park, design standards for landscaping, buffering, and location of bath houses, among other issues. The proposed standards also establish certain operational standards for RV parks such as a requirement that units in place for 120 days or more have a “hard connection” to utilities.

### RECOMMENDATION

The staff recommends the Planning Commission forward the proposed Code amendment to the City Council with a recommendation for approval. A draft order doing so is presented to the Planning Commission. There may be changes to the draft order necessary depending on the testimony at the public hearing.

### OPTIONS AND SUGGESTED MOTIONS

**1. Close the hearing and forward the proposed amendments to the City Council for adoption.**

I move to adopt the draft order prepared by staff and forward the proposed amendments to the City Council with a recommendation for adoption

**2. Close the hearing, make changes to the proposed amendments and forward to the City Council for adoption.**

I move to adopt the draft order prepared by staff, direct staff to make the following changes in the proposed amendments and forward the proposed amendments to the City Council with a recommendation for adoption (list changes).