



AGENDA

STAYTON PARKS AND RECREATION BOARD MEETING

March 5, 2019

6:00 p.m.

E.G. Siegmund Room at the Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

CALL TO ORDER

1. Presentations / Comments from the Public
2. Welcome new Board member(s)
3. Review and approve minutes from February 5th, 2019, meeting (*Attachment A*)
4. Parks and Recreation Report
 - *February Report provided by Bob Parsons (Attachment B)*
5. Unfinished Business
 - *Soil Amendments for Community Garden*
 - *Merry-Go-Round Update (Attachment C)*
6. New Business
 - *Open Discussion or comments about any of the City Parks*
7. Future Agenda Items
8. Adjourn

Next Meeting Date – April 2, 2019, 6:00 PM

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

February 5, 2019
6:30 p.m.

Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Dan Brummer, Richard Lewis, Cherie Peckfelder – Vice-Chair
(6:31 PM arrival)

Absent: Patrick Mulligan

Staff: Lance Ludwick, Public Works Director
Lisa Meyer, Administrative Assistant

Guest(s): Wayne Houghtaling & AJ Westlund

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:30 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC

Mr. Westlund commented on how he enjoys the walking trails at Wildlife Meadows. He was curious about the future development of Mill Creek Park and the trail connection. Mr. Ludwick explained that the plan is to connect the trails behind the middle school to Mill Creek Park. Mr. Westlund was encouraged to apply to the Parks and Recreation Board since there are currently two openings.

REVIEW AND APPROVAL OF MINUTES

Mr. Lewis made a Motion to Approve Minutes from December 4, 2018 (Attachment A), Mr. Brummer seconded. Motion Passed 3:0.

Mr. Brummer made a Motion to Approve Minutes from January 8, 2019 (Attachment A), Mr. Lewis seconded. Motion Passed 3:0.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B).

UNFINISHED BUSINESS

Mill Creek Park: Consultants with AKS Engineering & Forestry presented the Mill Creek Park Conceptual Plan at the February 4, 2019, City Council Meeting. The City Council voted in favor of Resolution 986 which would authorize the City Manager to apply for an Oregon Parks and Recreation Department large grant this spring. Mr. Ludwick is checking into the possibility of hiring a grant writer. Mr. Brummer suggested that the City fund a grant writer as a regular position. Mr. Brummer noted that Oregon Wild may be able to assist with the grant. Mr. Lewis asked about having the park lit up at night so it can still be utilized.

Replacement Merry-Go-Round at Pioneer Park: The merry-go-round has been ordered and City staff plans to install it this spring.

Other: The Rotary has been working on clearing out the brush and adding chips to the trail that runs along the Salem Ditch and Norpac's property. The trail starts at Evergreen Avenue next to the Community Garden. The plan is to have a bridge at the west end of the trail for pedestrians to cross over the ditch and connect to Washington St. The Board noted that Norpac is a great community partner assisting with the trail and community garden.

NEW BUSINESS

Board Meeting Schedule: Mr. Ludwick asked the Board if they would prefer to meet every other month or keep the schedule as it is currently. The Board agreed to keep the meetings scheduled monthly and cancel meetings as needed. Ms. Douglas made a Motion to change the meeting time from 6:30 p.m. to 6:00 p.m., Mr. Lewis seconded. Passed 3:0.

Other: Ms. Pugsley asked why the water level has been low in the Salem Ditch. Mr. Ludwick thought it had to do with maintenance and explained that North Santiam Water Control District controls the water level.

Mr. Brummer would like to see more native trees planted when replacing fallen trees in the parks.

Mr. Brummer thought there is a sidewalk hazard in front of the pool. Apparently water gets drained across the front sidewalk and freezes in the cold weather. Rock salt has been applied in the past. Mr. Ludwick will check into it.

Ms. Douglas noted that the restroom at Pioneer Park has been closed in the evening and thought it would normally be open. Mr. Ludwick check into it.

The group discussed how the Community Garden could be improved. Mr. Ludwick thought adding a soil amendment would be beneficial. Mr. Westlund advised that he has access to soil amendments and may be able to help.

FUTURE AGENDA ITEMS

Welcome New Board Members

Soil Amendments for Community Garden

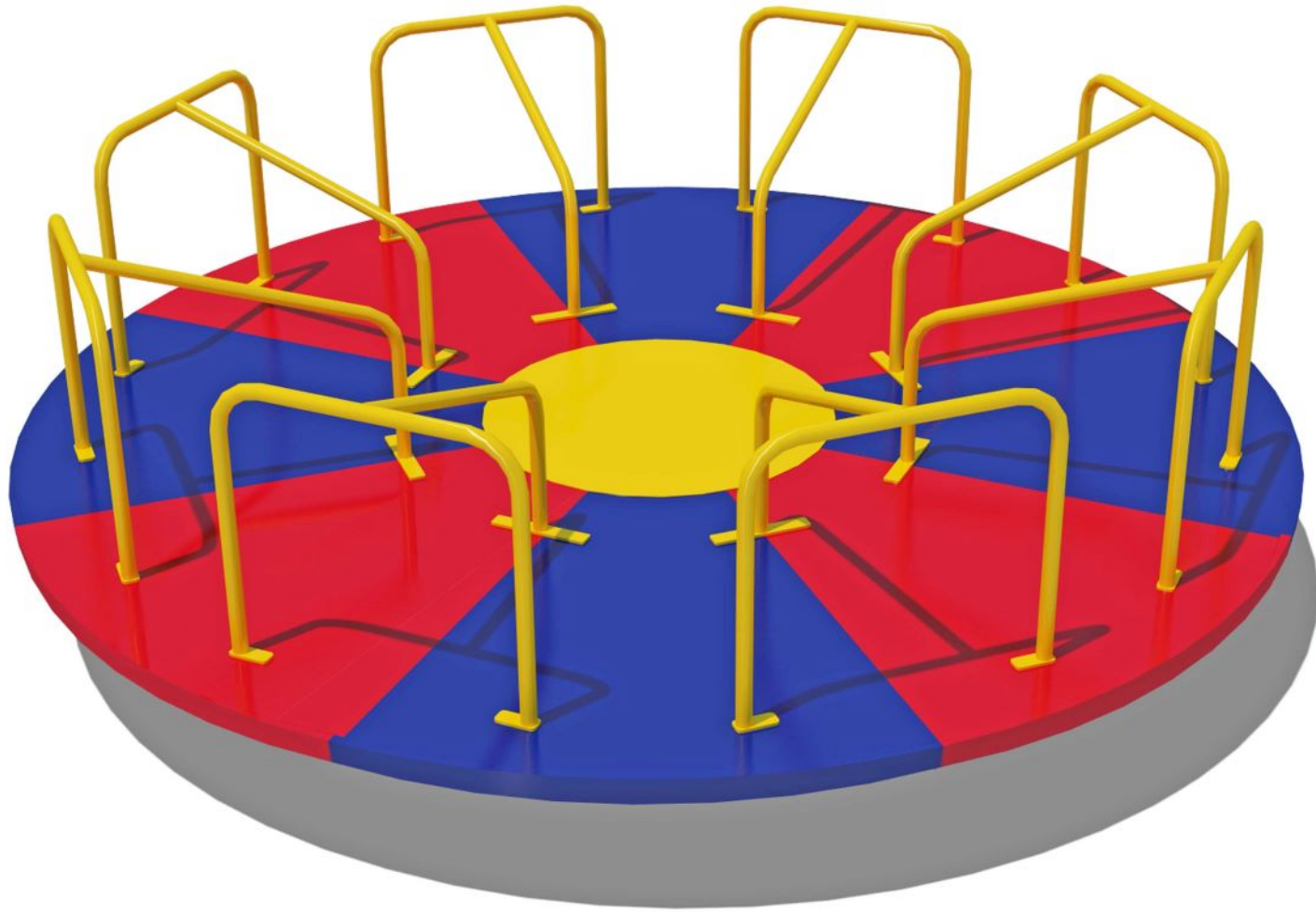
ADJOURN: Meeting was adjourned at 7:08 p.m.

Minutes prepared by Lisa Meyer, Administrative Asst.

**Parks Report
City of Stayton
February 2019**

- Adjusted the automatic locks at the Pioneer Park Restroom doors from 7:00 a.m. – dusk and posted signs.
- Shoveled snow and deiced as needed.
- Put together new street signs for directions to Parks and their attractions.
- Cleaned up debris at Pioneer Park with the help of community service workers.
- Replaced a rotten board on a picnic table and repainted.

Respectfully submitted by: Bob Parsons, Senior Parks Maintenance



Space Whirl-View A

