



# CITY OF STAYTON

## APPLICATION TO DEMOLISH A BUILDING

PROPERTY OWNER: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

LOCATION:

Street Address: \_\_\_\_\_

Assessor's Tax Map: 091W \_\_\_\_\_ Tax Lot Number: \_\_\_\_\_

Closest Intersecting Streets: \_\_\_\_\_

Type of Structure to be demolished:  residential  commercial  industrial  accessory structure

The structure is connected to the following utilities:  city sewer  city water  city storm water collection

electricity  natural gas

**The Oregon DEQ requires an asbestos survey to be performed by an accredited inspector to determine the presence of asbestos-containing materials in or on all structures prior to demolition activities.**

I intend to remove a structure on the above designated property. Removal of the building will be accomplished by  DEMOLITION  BURN BY STAYTON FIRE DISTRICT

If the building is connected to city sewer, water or storm water collection service, I will notify the Stayton Public Works Department at least 48 hours before demolition is scheduled to begin and demolition will not commence until I have been notified that utilities have been disconnected. I understand it is my responsibility to coordinate with the private utilities.

- Water: The City will remove the meter and disconnect the service.
- Sewer: The owner is responsible for requesting a locate through the Oregon Utility Notification Center. The Public Works Department will locate the sewer lateral within the Public Right-of-Way and identify where the sewer line must be disconnected. The applicant is responsible for disconnecting and capping the line. Once line has been capped, the applicant must call the Public Works Department for an inspection.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)

Application received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Sewer:** Locate date: \_\_\_\_\_ **Water:** Meter #: \_\_\_\_\_ Reading: \_\_\_\_\_

Capped date: \_\_\_\_\_ Date Removed: \_\_\_\_\_

Initials: \_\_\_\_\_ Initials: \_\_\_\_\_

- Notify customer upon completion  Notify Fire Department  Scan to database  
 Copy to GIS/Planning  Reading to City Hall (UB)