



## **AGENDA**

### **STAYTON CITY COUNCIL WORK SESSION**

**Monday, May 11, 2015**

Stayton Public Library  
E.G. Siegmund Meeting Room  
515 N. First Avenue  
Stayton, Oregon 97383

#### **CALL TO ORDER**

**7:00 PM**

**Mayor Porter**

- Staff Presentation by Dan Fleishman, Director of Planning and Development
- Council Discussion

#### **ADJOURN**

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations contact Deputy City Recorder Alissa Angelo at (503) 769-3425.*

## CALENDAR OF EVENTS

### MAY 2015

Monday	May 11	City Council Work Session – Sign Code Review	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	May 12	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Tuesday	May 12	Public Safety Commission	6:00 p.m.	City Hall Conference Room
Monday	May 18	City Council	7:00 p.m.	Community Center (north end)
Wednesday	May 20	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	May 25	<b>CITY OFFICES CLOSED IN OBSERVANCE OF MEMORIAL DAY</b>		
Tuesday	May 26	Planning Commission	7:00 p.m.	Community Center (north end)

### JUNE 2015

Monday	June 1	City Council	7:00 p.m.	Community Center (north end)
Tuesday	June 2	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	June 9	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Friday	June 12	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	June 15	City Council	7:00 p.m.	Community Center (north end)
Wednesday	June 17	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	June 29	Planning Commission	7:00 p.m.	Community Center (north end)

### JULY 2015

Friday	July 3	<b>CITY OFFICES CLOSED IN OBSERVANCE OF INDEPENDENCE DAY</b>		
Monday	July 6	City Council	7:00 p.m.	Community Center (north end)
Tuesday	July 7	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Friday	July 10	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Tuesday	July 14	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Wednesday	July 15	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	July 20	City Council	7:00 p.m.	Community Center (north end)
Monday	July 27	Planning Commission	7:00 p.m.	Community Center (north end)

### AUGUST 2015

Monday	August 3	City Council	7:00 p.m.	Community Center (north end)
Tuesday	August 4	Parks & Recreation Board	7:00 p.m.	E.G. Siegmund Meeting Room
Tuesday	August 11	Commissioner’s Breakfast	7:30 a.m.	Covered Bridge Café
Tuesday	August 11	Public Safety Commission	6:00 p.m.	City Hall Conference Room
Friday	August 14	Community Leaders Meeting	7:30 a.m.	Covered Bridge Café
Monday	August 17	City Council	7:00 p.m.	Community Center (north end)
Wednesday	August 19	Library Board	6:00 p.m.	E.G. Siegmund Meeting Room
Monday	August 31	Planning Commission	7:00 p.m.	Community Center (north end)



**CITY OF STAYTON**  
**M E M O R A N D U M**

**TO: Mayor Henry Porter and the Stayton City Council**  
**FROM: Dan Fleishman, Director of Planning and Development**  
**DATE: May 11, 2015**  
**SUBJECT: Sign Regulations**

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**ISSUE**

The issue before the City Council is work session regarding sign regulations in the Stayton Land Use and Development Code.

**BACKGROUND INFORMATION**

On April 6 the City Council held a work session on sign regulations. At that work session, staff presented a detailed review of the existing sign regulations and made several broad recommendations for possible amendments to the regulations. In addition, representatives from the City's business community presented their suggestions for changes. The task before the City Council is to discuss Council members' ideas and direct staff to prepare changes, if any, to the Code.

This staff report summarizes the suggested amendments presented by staff and by the business community from the April work session. I have also attached a table that summarizes the current regulations, presenting them in a matrix format by zone. Please bring with you the materials that were distributed for and at the April 6 work session. Please let me know if you will need an additional copy.

**Staff Suggestions:**

- Add the DCMU to Section 17.20.140.9-A.a.a) to allow businesses in the DCMU zone to have a free-standing.
- Move the regulation of temporary and portable signs out of Section 17.20.140.9.
- Delete current provisions for temporary signs in the Public zone and change the regulations to provide greater distinction between temporary signs and portable signs.
- Allow businesses in an integrated business center to have a portable sign on the sidewalk between the parking lot and the building.

**Business Suggestions:**

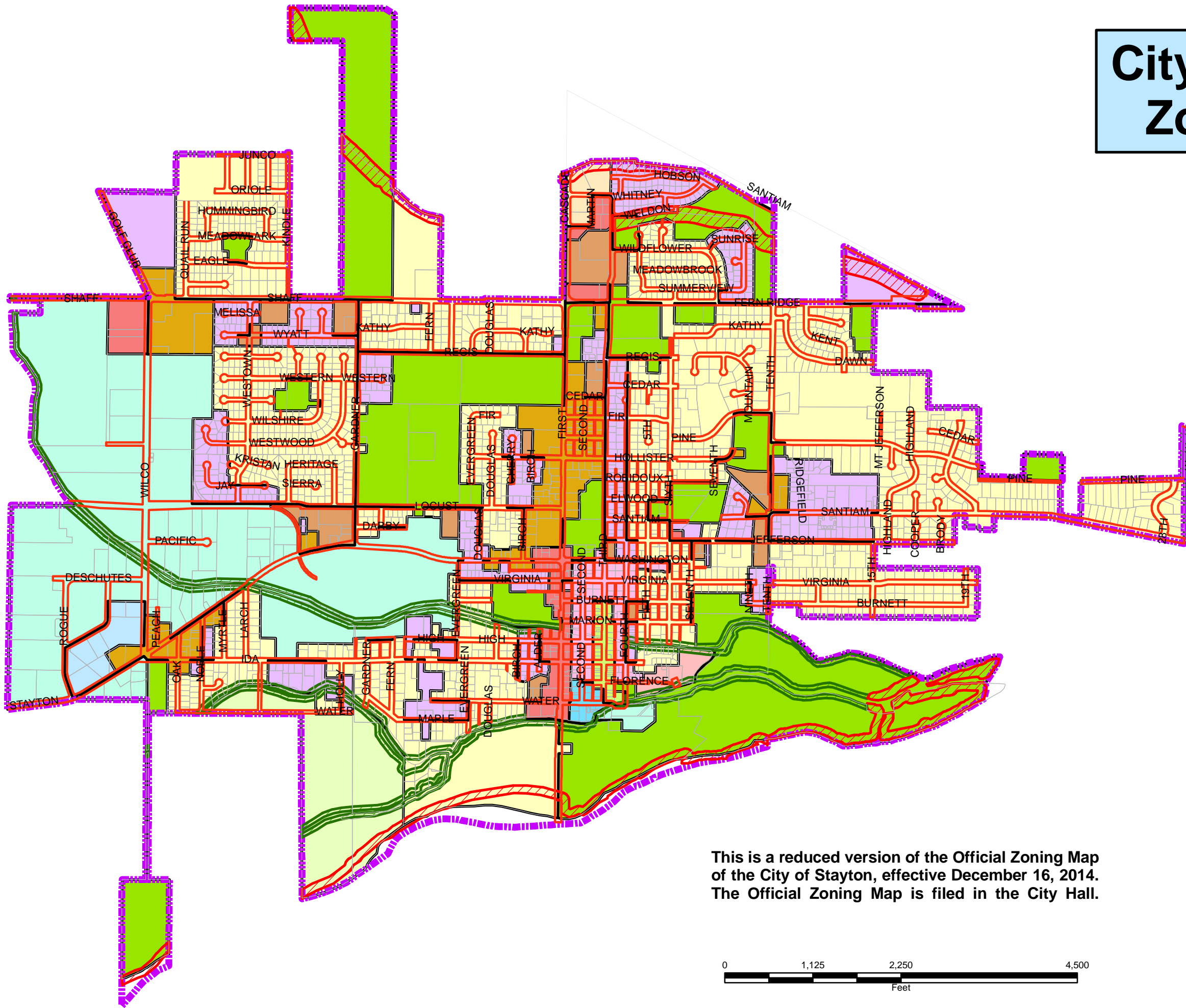
- Clarify meaning of "durable"

- Prohibit all flashing signs
- Allow Message Signs without need for conditional use permit
- Clarify period of time a vehicle may be parked and not count as a sign
- Allow intermittently lighted signs
- Eliminate provision that internally illuminated signs have dark backgrounds
- Allow internally illuminated signs to use lights other than fluorescents
- Modify provisions regarding abandoned signs
- Eliminate maximum size for businesses not in shopping center
- Increase height of monument signs to 12 feet
- Allow a shopping center to have a free-standing sign for every 300 feet of street frontage
- Allow free-standing sign for businesses “on a business pad” within a shopping center
- Allow 3 temporary or portable signs per business
- Establish standards for portable daily display signs
- Allow businesses in the DCMU zone to have a free-standing sign
- Eliminate maximum size restriction in downtown zones
- Modify standards for electronic message signs

City of Stayton  
Summary of Sign Regulations by Zone

Type of Zone	Public	Residential	Commercial and Industrial			Downtown	
Zones included	P	LD, MD, HD	CR, CG, ID, IL, IC, IA			CCMU	DRMU, DCMU
Business Location Type			Not in Shopping Center	In Shopping Center			
				Individual Business Signs	Shopping Center Signs		
Types of Signs Allowed	Wall, canopy, projecting, free-standing, window	limited to signs for home occupations	Wall, canopy, projecting, free-standing, window	Wall, canopy, projecting, window	Free-standing	Wall, canopy, projecting, window, awning	Wall, canopy, projecting, free-standing, window
Number of Signs Permitted		1	1 free standing sign per street frontage; 1 wall canopy or projecting sign			1 sign for each side of building facing a street or public sidewalk, plus awning signs	1 sign for each side of building facing a street or public sidewalk, plus awning signs
Total Sign Area Allowed	64 sq ft	4 sq ft	2 sq ft of sign area per ft of building frontage, up to 100 sq ft; free-standing sign limited to 50% of total allowed area	1 sq ft of sign area per ft of business frontage, up to 80 sq ft; may be increased 50% if building is more than 50 ft from front lot line and 100% if building is more than 100 ft from front lot line	if one street frontage - 150 sq ft; if more than one street frontage each sign up to 100 sq ft	1 sq ft of sign area per ft of business frontage, up to 30 sq ft	attached -- 1 sq ft of sign area per ft of business frontage, up to 30 sq ft; free-standing -- 30 sq ft
Maximum Sign Height	wall signs not above parapet or roof eaves  monument sign up to 6 ft  other freestanding up to 6 ft if within 10 feet of property line, otherwise 16 ft		wall signs not above parapet or roof eaves  monument sign up to 6 ft  other free-standing up to 6 ft if within 10 feet of property line, otherwise 16 ft	wall signs not above parapet or roof eaves	monument sign up to 6 ft  other free-standing up to 6 ft if within 10 feet of property line, otherwise 16 ft	wall signs 20 ft but not above parapet or roof eaves	wall signs 20 ft but not above parapet or roof eaves
Permitted Locations	wall signs may project up 1.5 ft into setback  freestanding sign must be 5 ft from property line	must be wall sign	wall signs may project up to 1.5 ft from building  projecting signs may project up to 3 ft from building  free-standing sign must be 5 ft from property line	wall signs may project up to 1.5 ft from building  projecting signs may project up to 3 ft from building	free-standing sign must be 5 ft from property line	wall signs may project up to 1.5 ft from building  projecting signs may project up to 4 ft from building	wall signs may project up to 1.5 ft from building  projecting signs may project up to 4 ft from building  free-standing sign must be 5 ft from property line
Temporary & Portable Signs	21 days in any 1-year period			1 at a time; up to 16 sq ft; up to 90 days per calendar year		sidewalk signs permitted	sidewalk signs permitted

# City of Stayton Zoning Map



### Legend

**Natural Resources Overlay**

- 50 Wide
- 100 Wide

**ZONING**

- Low Density Residential
- Medium Density Residential
- High Density Residential
- Commercial Retail
- Commercial General
- Interchange Development
- Light Industrial
- Industrial Commercial
- Industrial Agriculture
- Central Core Mixed Use
- Downtown Commercial Mixed Use
- Downtown Residential Mixed Use
- Downtown Medium Density Residential
- Public/Semi-Public

This is a reduced version of the Official Zoning Map of the City of Stayton, effective December 16, 2014. The Official Zoning Map is filed in the City Hall.

The location of the Natural Resources Overlay Zone is shown approximately on this map. The actual location must be determined based on the description of the Zone in Section 17.16.090.1 of the Stayton Municipal Code.

