



AGENDA

STAYTON PARKS AND RECREATION BOARD MEETING

January 8, 2019

6:30 p.m.

E.G. Siegmund Room at the Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

CALL TO ORDER

1. Presentations / Comments from the Public
2. Welcome new Board member
3. Review and approve minutes from December 4th, 2018 meeting (*Attachment A*)
4. Parks and Recreation Report
 - *December Report provided by Bob Parsons (Attachment B)*
3. Unfinished Business
 - *Mill Creek Park*
 - *Replacement Merry-Go-Round at Pioneer Park*
4. New Business
 - *Open Discussion or comments about any of the City Parks*
5. Future Agenda Items
6. Adjourn

Next Meeting Date – February 5, 2019, 6:30 PM

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

December 4, 2018
6:30 p.m.

Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Dan Brummer, Kathy Hampton, Richard Lewis, Patrick Mulligan

Absent: Cherie Peckfelder – Vice Chair

Staff: Lance Ludwick, Public Works Director
Mark Kronquist, City Council Representative
Lisa Meyer, Administrative Assistant

Guest(s): ---

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:36 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC

None

REVIEW AND APPROVAL OF MINUTES

Approve Minutes from the October 2nd, 2018, meeting (Attachment A).

Mr. Lewis made a **Motion** to Approve Minutes from October 2, 2018, Mr. Brummer seconded.
Motion passed 4:0.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). Donated cameras are getting installed on the exterior of the Pioneer Park restroom with the help of SCTC. The repairs made to the restroom, due to vandalism, were also donated. Ms. Pugsley would like to see a camera placed at the pool restroom that's accessed from the exterior of the building.

UNFINISHED BUSINESS

Walking Trail along Santiam Park: The City made repairs to their portion of the trail. The City notified the Sylvan Springs Homeowners Association (HOA) about repairs that need to be made on their property. The recorded plat the City has on file shows the pathway is owned and maintained by the HOA. The HOA was informed to present the City with a document if they have proof otherwise.

Mill Creek Park Design: Eight people attended the last community meeting. The City's consultants, AKS Engineering, presented the latest park renderings. There will be at least one more meeting regarding the park design that will involve the Parks Board and the community members who signed-up to participate in the planning. The City plans to apply for an Oregon Parks and Recreation Department grant in Spring 2019.

NEW BUSINESS

New Rotary Trail: The Rotary Club is working on a walking trail that runs along the Salem Ditch and Norpac's property. The trail was made possible by local contractors donating their resources, the Rotary Club volunteers, and Norpac granting an easement to the City to use their property.

Community Garden: The group discussed the pros/cons of the first season of the community garden located on Evergreen Avenue. A survey was sent out to the individual plot owners requesting feedback. One suggestion was to create better signage so the public is aware that the produce is individually owned and not available for the "community" to take. The group agreed that having the garden fenced would help deter theft.

Other: A merry-go-round will be purchased to replace the one removed at Pioneer Park. The Board members discussed possible funding ideas for the Parks Department. Mr. Kronquist inquired about the lease the City has with the North Santiam Water Control District (NSWCD) for Wilderness Park. Mr. Ludwick explained that the NSWCD recently called in the lease and is now in renegotiation with the City Manager.

Mr. Brummer noted that the gravel bar along Riverfront Park contains petrified wood and agates. He suggested that the City allow family campouts a couple of times during the summer at Riverfront Park since the State Parks are requiring passes to their parks and will limit those who like to recreate.

FUTURE AGENDA ITEMS

Mill Creek Park

Replacement Merry-Go-Round at Pioneer Park

ADJOURN: Meeting was adjourned at 7:16 p.m.

Minutes prepared by Lisa Meyer, Administrative Asst.

**Parks Report
City of Stayton
December 2018**

- Mowed and cleaned-up leaves in all parks.
- Installed new video surveillance cameras on the exterior of the Pioneer Park restroom.
- Completed shutdown of irrigation systems at all parks.
- Routine restroom cleaning at Santiam Park and garbage collection at all parks.
- Mended fence along Kindle Way and posted signs about future herbicide applications.
- Routine litter clean-up left behind from campers along Mill Creek and Community Center Park.
- Cleaned and organized department work vehicle and shop bays.
- Performed year-end playground inspections.

Respectfully submitted by: Bob Parsons, Senior Parks Maintenance