



AGENDA

STAYTON PARKS AND RECREATION BOARD MEETING

October 2, 2018

6:30 p.m.

E.G. Siegmund Room at the Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

CALL TO ORDER

1. Presentations / Comments from the Public
2. Review and approve minutes from the September 11th, 2018 meeting (*Attachment A*)
3. Parks and Recreation Report
 - *September's Report provided by Bob Parsons (Attachment B)*
3. Unfinished Business
 - *Proposed Parks Brochure (hard copy enclosed)*
4. New Business
 - *Open Discussion or comments about any of the City Parks*
5. Future Agenda Items
6. Adjourn

Next Meeting Date – November 6, 2018, 6:30 PM

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

September 11, 2018
6:30 p.m.

Stayton Public Library
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Cherie Peckfelder – Vice Chair Dan Brummer, Richard Lewis, Patrick Mulligan

Excused: Kathy Hampton
Mark Kronquist, City Council Representative

Staff: Lance Ludwick, Public Works Director
Lisa Meyer, Administrative Assistant

Guest(s): David Peckfelder

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:30 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC

None

REVIEW AND APPROVAL OF MINUTES

Approve Minutes from the July 10, 2018, meeting (Attachment A).

Mr. Lewis made a **Motion** to Approve Minutes from July 10, 2018, Ms. Peckfelder seconded.
Motion passed 4:0.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). Mr. Parsons was commended for his clever design of the briquettes container at Pioneer Park.

UNFINISHED BUSINESS

Draft Park Brochure: The Board was pleased with the overall design. The Board made suggestions on the layout in order to accommodate a photo of Wildlife Meadows Park and the cherry blossoms along the pathway of the Neitling Addition.

NEW BUSINESS

Ms. Pugsley inquired if the trash receptacle located in front of the Jordan Bridge along Park Road could be relocated. Mr. Ludwick explained the need to have a trash receptacle available.

Mr. Ludwick plans to replace the broken merry-go-round that was removed from Pioneer Park. He would like to replace it with something similar and is currently reviewing merry-go-round options and cost at this time.

Mr. Ludwick planned to make a dirt bike course at the Mill Creek Detention Facility, but the

surface is mostly made up of river rock. The City now plans to sell the rocks.

The Board members reviewed three preliminary plans of Mill Creek Park. They liked Plan 2 and made notes about features from Plans 1 & 3 that could be added to Plan 2. Once a conceptual plan is finalized, the City plans to apply for a State grant to help with park construction. A suggestion was made to apply for the Tony Hawk skate park grant too.

FUTURE AGENDA ITEMS:

Review Draft Park Brochure

ADJOURN: Meeting was adjourned at 7:17 p.m.

Minutes prepared by Lisa Meyer, Administrative Asst.

DRAFT

**Parks Report
City of Stayton
September 2018**

- Cleaned restrooms and picked up garbage.
- Edged Santiam and Community Center Parks.
- Constructed and repaired garbage container stands.
- Placed more bee traps throughout the parks.
- Inspected irrigation lines and made repairs and adjustments.
- Mowed Courthouse and pool areas.
- Retightened nuts on the new pedestrian bridge after discovering that all were loose due to shrinkage from the dry weather.
- Hammered down the spike nails on the deck of the Jordan Bridge due to wood shrinkage.

Respectfully submitted by: Bob Parsons, Senior Parks Maintenance