



AGENDA

STAYTON PARKS AND RECREATION BOARD MEETING

September 11, 2018

6:30 p.m.

Library Conference Room
515 N. First Avenue
Stayton, OR 97383

CALL TO ORDER

1. Presentations / Comments from the Public
2. Review and approve minutes from the July 10th, 2018 meeting (*Attachment A*)
3. Parks and Recreation Report
 - *July & August Parks Report provided by Bob Parsons (Attachment B)*
3. Unfinished Business
 - *Proposed Parks Brochure (hard copy enclosed)*
4. New Business
 - *Merry-go-round replacement – Lance Ludwick*
 - *Open Discussion or comments about any of the City Parks*
5. Future Agenda Items
6. Adjourn

Next Meeting Date – October 2, 2018, 6:30 PM

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

July 10, 2018
6:30 p.m.

Library Conference Room
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Cherie Peckfelder – Vice Chair Dan Brummer, Kathy Hampton, Richard Lewis

Absent: Patrick Mulligan

Staff: Mark Kronquist, City Council Representative
Lance Ludwick, Public Works Director
Lisa Meyer, Administrative Assistant

Guest(s): Joanie Shook, Jeff Bohnke

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:30 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC

Joanie Shook found out that the YMCA will not be offering volleyball registration in September. She is willing to start an effort to make volleyball available in the area, but needs help. The School District will be holding a meeting in a couple weeks to get community input. Ms. Peckfelder mentioned that the Salem-Keizer Education Foundation (SKEF) plans to offer summer enrichment activities beginning next summer. Mr. Kronquist suggested Ms. Shook attend the July School Board meeting or meet with the Superintendent.

Jeff Bohnke runs Santiam Youth Sports (SYS). SYS' focus is youth baseball and softball (kindergarten – 8th grade). He has been approached about starting a youth volleyball league. He explained that his volunteers are maxed out and not able to take on another sport. Mr. Ludwick inquired if SYS would be interested in sponsoring the baseball fields at the new Mill Creek Park. Mr. Bohnke would like to have a partnership with the City. Mr. Bohnke went on to explain that if SYS did take on an additional sport, it would be basketball.

REVIEW AND APPROVAL OF MINUTES

Approve Minutes from the May 1st, 2018, meeting (Attachment A).

Ms. Peckfelder made a **Motion** to Approve Minutes from May 1st, 2018, Mr. Lewis seconded.
Motion Passed 4:0.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). The Board commented that the Community Garden kiosk looks great. Brummer thought the Stayton Community Food Bank was closed for business. Mr. Ludwick was not aware of that and will research it. Mr. Ludwick was complimented on his quick response to relocate the portable restroom at the Community Garden.

A Board member thought a couple of the trees the City planted last year along Marion Street may

have died. Mr. Ludwick will check into it.

UNFINISHED BUSINESS

Draft Park Brochure: Ms. Meyer reports a draft of the brochure is in the works.

NEW BUSINESS

Ms. Pugsley suggested using the Pioneer Park concession stand to fundraise for a new merry-go-round. Mr. Brummer suggested having a fish food dispenser at the pedestrian bridge crossing the power canal as a fundraiser. It was noted that the Santiam Water Control District would have to approve any activity involving the canal. Mr. Brummer also offered to hold educational classes for hiking and overnight camping as a fundraising opportunity.

Mr. Ludwick shared the concept plans for Mill Creek Park. A suggestion was made to post a phone number at City parks for after hour non-emergencies.

FUTURE AGENDA ITEMS:

Draft Park Brochure

ADJOURN: Meeting was adjourned at 7:43 p.m.

Minutes prepared by Lisa Meyer, Administrative Asst.

**Parks Report
City of Stayton
July & August 2018**

- Cleaned restrooms and removed trash.
- Checked irrigation and made repairs and adjustments.
- Cleaned off Pioneer Park's shelter roof.
- Removed graffiti vandalism at Pioneer Park's restrooms and other locations.
- Mowed and sprayed the courthouse property.
- Seasonal worker edged Santiam Park.
- Sprayed blackberry bushes at Riverfront Park and dealt with bald-faced hornets.
- Trimmed bushes around Community Center, Library and Pool building.
- Patrolled for litter in Wilderness Park.
- Inspected playground equipment and made repairs. Changed out another 5-swing bucket seat at Westown Park.
- Removed dead tree limbs around the perimeter of Pioneer Park.
- Trimmed overgrown arborvitae bushes growing along the trail at Westown Park.
- Repaired Jordan Bridge after vandalism.
- Trimmed tree hanging over downtown Parklet.
- Rebuilt and repaired garbage can holders at Pioneer Park and Community Center Park.
- Modified a metal container to be used for spent charcoal briquettes.
- Tom and Kendall installed new benches along walking path from First Ave to Library.
- Entire crew cleaned up shrubs in front of Pioneer Park restroom area.

Respectfully submitted by: Bob Parsons, Senior Parks Maintenance