

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

October 2, 2018  
6:30 p.m.

Stayton Public Library  
515 N. First Avenue  
Stayton, OR 97383

ROLL CALL

**Present:** Pam Pugsley – Chair, Cherie Peckfelder – Vice Chair (6:33 p.m. arrival), Dan Brummer, Kathy Hampton, Richard Lewis, Patrick Mulligan

**Excused:** Lance Ludwick, Public Works Director

**Staff:** Mark Kronquist, City Council Representative (6:33 p.m. arrival)  
Lisa Meyer, Administrative Assistant

**Guest(s):** ---

**CALL TO ORDER:** Ms. Pugsley called the meeting to order at 6:32 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC

None

REVIEW AND APPROVAL OF MINUTES

Approve Minutes from the September 11, 2018, meeting (Attachment A).

Mr. Lewis made a **Motion** to Approve Minutes from September 11, 2018, Mr. Brummer seconded. **Motion passed 5:0.**

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B).

UNFINISHED BUSINESS

**Draft Parks Brochure:** The Board thought the revised brochure was ready to be reproduced. Mr. Kronquist received suggestions to replace the photo of Jordan Bridge peering through the tree branches with a head-on photo of the bridge. The group agreed to keep the photo and noted that head-on pictures of the Jordan Bridge are already in publications on the web and the photo in question was taken from a different angle. Mr. Mulligan made a **Motion** to accept the brochure as presented, Mr. Lewis seconded. **Motion Passed 5:0.** It was recommended to have the brochure available at the City Pool, Library, City Hall, Chamber of Commerce office and the Public Works office.

NEW BUSINESS

Ms. Peckfelder inquired about the status of repairs to the pathway along Santiam Park. The pathway that runs along the fence and leads into the back of the neighborhood is uneven and in really bad shape. Ms. Meyer confirmed that the City is in the process of repairing the trail within Santiam Park and thought the local Homeowner's Association would be responsible for the trail that runs along the fence into the back of the neighborhood. Ms. Meyer will check into who is responsible for the neighborhood trail.

Ms. Meyer informed the Board that Mr. Ludwick is arranging for a neighborhood meeting to be scheduled for the planning of Mill Creek Park. As soon as he hears back from the consultant about possible dates, the meeting will get publicized. A question was raised on when the community members who signed up to be part of the planning committee will have a chance to provide input on the park's design. Ms. Meyer will find out when the committee will meet.

Ms. Meyer let the Board know that the trash receptacle that was brought up at last month's meeting will be relocated and placed outside the restrooms at Pioneer Park.

Mr. Brummer noted that vegetables are being taken from the Community Garden at night. The culprit(s) are also picking unripe produce and leaving it behind. The Board discussed ways to deter theft at night.

### **FUTURE AGENDA ITEMS:**

**ADJOURN:** Meeting was adjourned at 6:53 p.m.

Minutes prepared by Lisa Meyer, Administrative Asst.