

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

February 6th, 2018
6:30 p.m.

Library Conference Room
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Dan Brummer, Kathy Hampton, Richard Lewis, Patrick Mulligan

Absent: Cherie Peckfelder – Vice Chair

Staff: Lance Ludwick, Public Works Director
Lisa Meyer, Administrative Assistant
Mark Kronquist, City Council Representative

Guest(s): None

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:30 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC: None

REVIEW AND APPROVAL OF MINUTES:

Approve Minutes from the January 9th, 2018, meeting (Attachment A).

Mr. Lewis made a **Motion** to Approve Minutes from January 9th, 2018, Ms. Hampton seconded. **Motion Passed 4:0.**

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). The City will consider purchasing a refrigerator for the Pioneer Park Concession Stand in July. Ms. Pugsley suggested the Parks Board use the concession stand as a fundraising opportunity. The Board discussed food handler certification requirements. Mr. Brummer referenced the large hazardous tree taken down at Pioneer Park and expressed his concern that no new trees are getting planted in the parks. Mr. Ludwick confirmed that the issue has been discussed at the City.

PARKS AND RECREATION REPORTS

Community Garden Update: Norpac Foods, Inc. has agreed to grant the City a Temporary Use Easement for property located on Evergreen Street for a period of three years. The garden will be named the Clarence Adams Community Garden in remembrance of local gardener Clarence Adams. The goal is to have the garden ready for usage this spring.

Mill Creek Park Design: AKS Engineering will hold an open house at the Community Center on February 22nd from 6-8 p.m. Exhibits will be on display. The community will have an opportunity to provide feedback. An application will be available for those interested in being a part of the community advisory committee for the park's design.

ATTACHMENT A

Trash at Wildlife Meadows Update: A code enforcement officer has made contact with all the builders at Wildlife Subdivision and made them aware of SMC 8.04.050.

Recommendations for future Parks Board projects: Parks Board members identified projects that they may want to pursue. Some of the ideas included:

- Repave the trail at Santiam Park. Mr. Ludwick confirmed that the City plans to fix the pathway at Santiam Park and the Community Center Park this year.
- Parks Board could team up with the Rotary and fundraise to help build a trail along Mill Creek by Evergreen Street.
- Replace the hog fuel that got washed away on a trail that ran south of the creek by the Jordan Bridge to the river.
- Create a new brochure that showcases all of the City parks and include photos.
- Create a Parks Board social media page that contains park maps and information.

Discussion continued with ideas to develop the City parking lot at the corner of Florence and Third Avenue. Parks Board members discussed amenities they would like to see added to parks around town. Mr. Ludwick suggested starting small and consider adding a feature to an existing park.

Assignment for next meeting- Mr. Mulligan will prepare a one page summary of social media ideas. Mr. Ludwick will reach out to the Rotary regarding the trail along Mill Creek and research the cost for a splash park. Ms. Pugsley will prepare a one page summary of the proposed parks brochure.

Parks Discussion:

Members noted a lot of usage at the Stayton Community Dog Park. There was also discussion about widening the driveway to access Riverfront Park from Florence Street; however the City is not able to widen the road due to adjacent private property.

OTHER:

Detroit Dam Project: The question came up on whether the city is concerned about the Detroit Dam Project. Mr. Ludwick affirmed that it is a concern of the City.

FUTURE AGENDA ITEMS:

Review proposed Parks Board Projects

ADJOURN: Meeting was adjourned at 7:29pm

Minutes prepared by Lisa Meyer, Administrative Asst.