

STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

May 1, 2018
6:30 p.m.

Library Conference Room
515 N. First Avenue
Stayton, OR 97383

ROLL CALL

Present: Pam Pugsley – Chair, Cherie Peckfelder – Vice Chair Dan Brummer, Kathy Hampton, Richard Lewis

Absent: Patrick Mulligan

Staff: Mark Kronquist, City Council Representative
Lance Ludwick, Public Works Director
Lisa Meyer, Administrative Assistant

Guest(s): None

CALL TO ORDER: Ms. Pugsley called the meeting to order at 6:30 p.m.

PRESENTATIONS / COMMENTS FROM THE PUBLIC:

REVIEW AND APPROVAL OF MINUTES:

Approve Minutes from the April 3rd, 2018, meeting (Attachment A).

Mr. Lewis made a **Motion** to Approve Minutes from April 3, 2018, Mr. Brummer seconded.
Motion Passed 4:0.

PARKS DEPARTMENT

The Board reviewed the Parks Report provided by Bob Parsons (Attachment B). Ms. Pugsley reports a grocery cart left by the restroom at Pioneer Park.

UNFINISHED BUSINESS

Draft Park Brochure: Ms. Pugsley & Mr. Lewis checked out all the City parks and took more pictures for the brochure. They received positive feedback from park patrons about all the City's parks.

Mr. Ludwick brought up that every new residential development is asked to dedicate open space. The City currently has no dedicated funding source to maintain all the parks including equipment maintenance. He has been in conversation with Budget Director and City Manager and it is something that needs to be addressed. Discussion continued about various ways to fund parks.

Mr. Brummer plans to put a notation in the brochure about the square footage of City parks per capita than comparable to other similar municipalities.

Community Garden Update: Six of the fifteen plots have been rented. Volunteers interested in

tending to the garden plot for the Stayton Community Food Bank should contact the Public Works office. May 11th is the target date for garden patrons to access their garden. Mr. Ludwick and Ms. Pugsley will inquire with local garden stores about donating vegetable starts for the Food Bank plot.

Mr. Kronquist shared that the Food Bank is looking for a new location for their business.

NEW BUSINESS:

Some of the decorative tiles are coming off of the exterior at the Pioneer Park restroom. Ms. Pugsley reports that a parks staff member is waiting for a sunny day to re-install.

Ms. Douglas inquired about i-Serve this year and suggested a project of removing the cobwebs around the exterior windows of the library. Ms. Pugsley requested the storage container, located next to the Community Center, to be repainted and add a new layer of snow coat for the roof for the Friends of the Library. Mr. Kronquist suggested a project for a community group to paint a base coat of white on the side of the Odd Fellows Masonic Hall and along the south wall of the new Sports Fever location (across from the Police Department parking lot). Mr. Kronquist also had information for a muralist from McMinnville. Mr. Ludwick will reach out to the church representative for i-Serve.

The same landscaping firm from last year was awarded the lawn mowing contract for this year.

FUTURE AGENDA ITEMS:

The group will continue to think about ways to fund the parks.

The group would like to create more recreation opportunities for families including Bocce ball.

ADJOURN: Meeting was adjourned at 7:06 pm.

Minutes prepared by Lisa Meyer, Administrative Asst.