

**STAYTON PLANNING COMMISSION  
MEETING MINUTES**

**Tuesday, June 1, 2021**

**On-line Meeting held over Zoom**

**COMMISSIONERS:** Ralph Lewis, Chair  
Dixie Ellard  
Heidi Hazel  
Richard Lewis

**STAFF MEMBER:** Dan Fleishman, Planning & Development Director

**OTHERS PRESENT:** Wendy Stone

1. **CALL TO ORDER:** Chair Lewis called the meeting to order at 7:00.
2. **APPROVAL OF MINUTES:** Hazel moved and Ellard seconded to approve the minutes from April 26, 2021 as presented. The motion was approved 4:0.
3. **LAND USE FILE #3-02/21 –PUBLIC HEARING Application for Site Plan review, Santiam Heritage Foundation, 425 N First Ave**

Chairman Lewis opened the hearing by reading the opening statement at 7:03. There were no objections to the notice of the hearing or the jurisdiction of the Planning Commission to hear the application. There were no declarations of conflict of interest or bias. Richard Lewis declared he had driven by the site.

Fleishman introduced the application as an appeal of decision may by him on a minor application. Fleishman explained that prior to proceeding with the appeal, the Planning Commission should confirm that they have jurisdiction, that the appellant has standing and that the appeal was timely filed. Richard Lewis moved and Ellard seconded to find that all three had been met. The motion was approved 4:0.

Wendy Stone, 525 N Myrtle Ave, Stayton, introduced herself as the president of the Santiam Heritage foundation and explained that the Foundation was continuing to work on options for parking for the event center. Therefore they are requesting the Planning Commission continue the hearing until their next meeting.

Fleishman noted that the City would be up against the 120-day limit for final approval of the application and Stone agreed to extend the deadline for City action and indicated she would do so in writing following the meeting. Hazel moved and Ellard seconded to continue the hearing until the June 28 meeting. The motion was approved 4:0.

4. **OTHER BUSINESS** – none.
5. **ADJOURN:** Chair Lewis adjourned the meeting at 7:20.