

**STAYTON PLANNING COMMISSION
MEETING MINUTES
Monday, October 25, 2021**

COMMISSIONERS: Jackie Carmichael, Vice-Chair
Dixie Ellard (Absent)
Heidi Hazel
Richard Lewis
Ralph Lewis, Chairman

STAFF MEMBER: Dan Fleishman, Planning & Development Director
Windy Cudd, Office Specialist, Minutes

OTHERS PRESENT: None

1. **CALL TO ORDER:** Chairman Lewis called the meeting to order at 7:01pm.
2. **APPROVAL OF MINUTES:** Hazel moved and Richard Lewis seconded to approve the minutes from September 27, 2021 as presented. The motion was approved 4:0.
3. **Discussion of possible Code Amendment regarding Accessory Dwelling Units:**

Fleishman read the issue before the Planning Commission, regarding the consideration of the possible Code Amendment to permit Accessory Dwelling Units (ADU) when there is a single family dwelling in the High Density (HD) Residential Zone.

There are seven single family dwellings on an individual lot in the HD zone. The City has received an inquiry from an owner of one home in the HD zone regarding placing an ADU on the property, prompting bringing this issue forward.

Staff suggestion is one ADU may be located on a lot with a single family detached dwelling in any Residential Zone.

Members of the Commission asked questions and Fleishman answered.

Staff recommendation to approve order. Carmichael moved and Hazel seconded to approve. Approved 4:0.

4. **OTHER BUSINESS: Date of December Meeting**

The Planning Commission usually cancels the December meeting due to it always falling between Christmas and New Year Holidays. This year the last Monday of December is the 27.

There was contact from an applicant who intends to have an application for site plan review ready to submit in mid-November, too late to provide notice for the November 29 meeting. They expressed concern that having to wait until January 31 meeting for their hearing could jeopardize their ability to have their site ready for the summer season.

The Planning Commission decided to hold the meeting on December 13.

ADJOURN: Chairman Lewis adjourned the meeting at 7:29pm.