



Utility Rates

Finance Department
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Notice of Utility Rates Effective July 1, 2024

This notice provides an explanation of the fees on your monthly utility bill. Your bill includes fees for Stayton's four utilities:

- Water
- Stormwater Drainage
- Wastewater
- Transportation

The Stayton City Council approved utility rate changes at their April 1, 2024 meeting that go into effect July 1, 2024. The increases for water, wastewater, and stormwater are in accordance with a utility rate study conducted by an outside consultant. The increases are necessary to ensure that the revenues are sufficient to operate and maintain the infrastructure both now and into the future. Most of the utility rates are fixed monthly rates but bills may vary month to month depending on the amount of water usage. The transportation fees were not changed. The July 2024 – June 2025 rates are as follows:

WATER FEES

The monthly water fee includes a flat rate plus a water usage fee. The flat rate includes a base fee, a meter size fee, and a fire standby fee. The base fees is \$18.50 per meter per month. The meter size fees are as follows:

| Meter Size | Monthly Fee |
|------------|-------------|
| .75" | \$9.33 |
| 1" | \$23.39 |
| 1.25" | \$34.93 |
| 1.5" | \$46.64 |
| 2" | \$74.51 |
| 3" | \$139.78 |
| 4" | \$232.98 |
| 6" | \$465.80 |
| 8" | \$768.65 |
| 10" | \$1,071.49 |

The Fire Standby Fee for residential users is \$6.82 per meter per month. For Commercial and industrial users, the fee is based on the square feet of the buildings on the property as follows:

| Fire Standby for non-Residential | Monthly Fee |
|---|--------------------|
| Class 1: 0-3,086 ft ² | \$6.82 |
| Class 2: 3,087-12,345 ft ² | \$29.02 |
| Class 3: 12,346-27,777 ft ² | \$195.34 |
| Class 4: 27,778-49,392 ft ² | \$464.80 |
| Class 5: > 49,393 ft ² | \$909.01 |

Usage fee per 1,000 gallons:

| Usage Type | Fee |
|-------------------|------------|
| Single Family | \$1.66 |
| Multi Family | \$1.65 |
| Non-residential | \$1.65 |
| City of Stayton | \$1.95 |
| Irrigation | \$2.14 |

WASTEWATER FEES

RESIDENTIAL:

All residential wastewater customers pay a flat rate of \$73.16 per residential unit.

COMMERCIAL AND INDUSTRIAL:

Rates are based on the average monthly water usage from October to March. These months are chosen because less water is registered entering the wastewater facilities. The following rate schedule is used:

| Average Monthly Use | Monthly Fee |
|----------------------------|-------------------------|
| Up to 4,000 gallons | \$56.65 |
| 4,001 to 6,000 gallons | \$75.82 |
| 6,001 to 10,000 gallons | \$141.53 |
| > 10,000 gallons | \$14.16 / 1,000 gallons |

STORMWATER DRAINAGE FEE

The Storm drainage maintenance fee is based on the amount of impervious surface on a property. Impervious surfaces include roofs, sidewalks, driveways, patios, and other hard surfaces where water cannot easily penetrate. These surfaces generate runoff which is collected and discharged into the City's storm drainage system and waterways (Salem Ditch, Stayton Ditch and Mill Creek). A typical single-family home has approximately 2,500 square feet of impervious surface. The City charges a flat monthly fee for each type of residence. Businesses and industries with larger parking lots and roof surfaces pay a higher fee. These funds are the only source of revenue the City has to maintain the storm drainage system. The following rate schedule is used:

| Residential | Monthly Fee |
|-----------------------------------|--------------------|
| Single Family Dwelling/Duplex | \$12.64 |
| Mobile Home Park (per unit) | \$12.64 |
| Apartment (per unit) | \$7.59 |
| Assisted Living Center (per unit) | \$7.59 |

| Commercial & Industrial | Monthly Fee |
|------------------------------------|--------------------|
| Up to 2,500 impervious sq ft | \$12.64 |
| 2,501 – 5,000 impervious sq ft | \$18.96 |
| 5,001 – 10,000 impervious sq ft | \$37.93 |
| 10,001 – 15,000 impervious sq ft | \$63.22 |
| 15,001 – 20,000 impervious sq ft | \$88.49 |
| 20,001 – 30,000 impervious sq ft | \$126.42 |
| 30,001 – 40,000 impervious sq ft | \$177.03 |
| > 40,000 impervious sq ft | \$227.56 |

TRANSPORTATION FEE

The Transportation Street Maintenance Fee is used to maintain and improve 35 miles of City streets and sidewalks. The monthly fee is a flat amount based on the number of peak hour vehicle trips in and out of a residence, business, or industry. Businesses and industries which generate more traffic pay a higher monthly transportation fee. See [Municipal Code \(SMC\) 3.30060](#) for a listing of each category for non-residential developed property. The following rate schedules are used:

| Residential | Monthly Fee |
|-----------------------------------|--------------------|
| Single Family Dwelling | \$4.00 |
| Mobile Home in a MH Park | \$2.08 |
| Apartment (per unit) | \$2.24 |
| Assisted Living Center (per unit) | \$1.00 |

| Commercial & Industrial | Monthly Fee |
|---|--------------------|
| Up to 15 trips/1000 sq ft of building space | \$10.00 |
| 16-799 trips/1000 sq ft of building space | \$20.00 |
| > 800 trips/1000 sq ft of building space | \$40.00 |
| 4 trips per acre of land | \$40.00 |
| 160 trips per fueling station | \$40.00 |
| 10 trips per rental room | \$40.00 |
| 1.5 trips per student | \$40.00 |
| Single Tenant office with Apartment | \$12.24 |
| In Home Business | \$14.00 |
| Single Business with 2 Apartments | \$14.48 |

| | |
|-----------------------------------|---------|
| Special Business with Apartment | \$22.24 |
| Multi Business with Home | \$24.00 |
| Multi Business with 2 Apartments | \$24.48 |
| Multi Business with 3+ Apartments | \$42.24 |

UTILITY SERVICES ENROLLMENT

To sign-up for Utility Services, call City Hall at 503 769-3425 or email finance@staytonoregon.gov. You can also find additional information at: https://www.staytonoregon.gov/page/finance_online_forms

DEPOSIT

All new **residential** water and wastewater customers are required to pay a \$200 refundable deposit and a \$40 service activation fee. New customers must also provide a copy of their buyers title page or rental agreement with their new address.

- Owner-occupied residents will have the deposit credited back to their bill after 24 on-time payments.
- Rental deposits will remain on the account until the renter moves out of the property. At that time, the deposit will be applied to the final bill and/or refunded.

All new **commercial and industrial** water and wastewater customers are required to pay a \$200 refundable deposit or an amount equal to one month of service, whichever is greater.

DELINQUENT ACCOUNT PROCEDURES

- Bills are due monthly on the 10th for the previous month of service. A \$35 late fee is charged if bills are not paid by the last day of the month they are due.
- Payment reminders are mailed around the 21st and if the delinquent amount is not paid promptly, a door hanger notice will be delivered. Your water will be scheduled for shut off within 24 hours if payment is not made. To have the water turned back on, you must pay the delinquent balance plus a \$50 processing fee. There is a \$350 fine for tampering with any City water meters.

Extensions to pay must be approved by the Finance Director or appointee by the end of the month. You are allowed up to four extensions per fiscal year (July through June). To request an extension, you can call 503-769-3425 or email finance@staytonoregon.gov.

For more information on all City fees, please visit <https://www.staytonoregon.gov/> and at the Main Menu click on Document Center and then click on Fees and Charges Schedule.

If you need **financial assistance** to pay your utility bills, there may be organizations available based on your household income and size. For more information, here are some options:

- Dial 211
- [Santiam Service Integration](mailto:kdwyer@santiamhospital.org) 503-769-9319 kdwyer@santiamhospital.org
- [Mid-Willamette Valley Community Action Agency](mailto:info@mwvcaa.org) 503-585-6232 info@mwvcaa.org
- [Northwest Human Services](mailto:503-581-5535) 503-581-5535